

**The City of Pleasant Hope**  
**5492 Highway H**  
**Pleasant Hope, Mo 65725**  
**City Council Meeting Minutes April 18, 2011**

1. **Call to Order** – Mayor John Homer called the meeting to order at 7 pm.
2. **Roll call** - Present: Aldermen – Richard Harralson, Diana Shanks, Gary Dooley. Absent David Haase. Also present: City Clerk Lynn Esser, Public Works Director Rick Davis, Police Chief Lopez and Reserve Officer Donald Welch.
3. **Moment of Silent Prayer**
4. **Approval of Agenda** – Richard Harralson moved to approve the agenda with the addition of Signature Holders to be inserted at 9d. Gary Dooley second. All in favor none opposed.
5. **Approval of Minutes** – March 21, 2011 – Diana Shanks moved to approve the minutes of March 21, 2011. Richard Harralson second. All in favor none opposed.
6. **Approval of Pending Bills** – Richard Harralson moved to approve pending bills. Diana Shanks second. All in favor none opposed.
7. **Comments and Questions from the public**
  - a) **Jim Quick** – Water leak at 700 N. Main. Mrs. Quick addressed Council with current readings on her meter and an explanation of the leak. Lynn Esser advised Council that the meter reading was taken the day before the leak which was in progress and thus affected two billing cycles. Diana Shanks moved to adjust the water bill for Mr. & Mrs. Quick to \$64.39. Gary Dooley second. All in favor none opposed.
  - b) **JoAnne Chandler** – Water Leak at 210 W Cowden. Not Present.
8. **Old Business:**
  - a) **Status on Metal Recycle Project** – Rick Davis advised Council that the metal recycle collection process was all most complete. There are only a few more items to take to the recycle center.
  - b) **Status on Cleanup of Lot 90** – Rick Davis advised Council that the cleanup continues with the help of Community Service workers.
  - c) **Appraisals for Lot 90** – Lynn Esser advised Council that the Appraiser has been called and we are on his schedule.
  - d) **Status on Fencing Project for Park** – Lynn Esser advised Council that Troy Copeland had completed the bid process and all bids are based on the same information including prevailing wages. Bids: Carnahan-White \$3,371. Black Bass Construction \$3,428. W-Bar-Y \$4,087.40. Council reviewed the actual bids and after a short discussion – Richard Harralson moved to contract the services of Carnahan-White for \$3,371 to construct a privacy fence on the south side of the City Park. Gary Dooley second. All in favor none opposed. Richard Harralson would also like a walk through with Carnahan-White before the contract is signed.
  - e) **Olsson Associates – Amended Master Agreement** – Diana Shanks moved to table this item until the City Attorney arrived. Richard second. All in favor none opposed.
9. **New Business**
  - a) **Motion to accept the Election Results from April 5, 2011.**

Mayor Homer asked for a motion to read the certified election results. Richard Harralson moved to have the Mayor read aloud the certified election results of the General Municipal Election held on April 5, 2011. Gary Dooley second. All in favor none opposed

Mayor Richard Harralson received 63 votes

Alderman At-Large:

|                      |                   |
|----------------------|-------------------|
| Jamie Hannaford      | received 34 votes |
| Robert Morin         | received 18 votes |
| Michael S. Brakebill | received 39 votes |
| David Haase          | received 33 votes |

Gary Dooley moved to accept the certified election results. Diana Shanks second. All in favor none opposed.

- b) **Swearing in of new officers** – City Clerk Lynn Esser swore in Richard Harralson as the new Mayor of Pleasant Hope. Mayor Harralson took his place at the Council table. Michael S. Brakebill was sworn in as a new Alderman and he took his place at the Council table. Jamie Hannaford was sworn in as a new Alderman and she took her place at the Council table.
- c) **Selection of a Board President** – Diana Shanks nominated Gary Dooley for the President of the Board of Aldermen. Jamie Hannaford second. All in favor. None opposed.
- d) **Selection of a third Signer for City Checks** – Diana Shanks moved to have Gary Dooley as the third signer for City Checks. Jamie Hannaford second. All in favor none opposed.

Diana Shanks moved to untable item 8e. Jamie Hannaford second. All in favor none opposed. Lynn Esser advised Council that Jerry Jesky brought the final Amended Master Agreement to City Hall late yesterday. It contains all the wording changes as requested by City Attorney Mel Gilbert and the increase in damage liability clause as was requested. Mel Gilbert looked the document over. Diana Shanks moved to accept the Master Agreement for Professional Services from Olsson Associates. Gary Dooley second. All in favor none opposed.

- e) **Robert Morin (email) – Traffic Issues on Cowden Street.** Discussion center around the possibility of placing more signs at the east end of W Cowden. Chief Lopez advised Council that he and his reserve officers are patrolling W. Cowden at random times. Mel Gilbert advised Council that the Pleasant Hope speeding fines are in line with other communities. It was the consensus of the Council that parents have a responsibility for keeping their children in the yard. Diana Shanks moved to have Rick Davis install an additional 20 mph Speed Limit sign by the Methodist Church and 2 (two) additional signs for Children Playing on W Cowden. Jamie Hannaford second. All in favor none opposed.
- f) **Gary Dooley – Quality of his water.** Gary Dooley questioned if the water line under Hwy 215 to his property was replaced during the Water Replacement Project. Gary Dooley advised Council that he still gets dirty water if the water hasn't been used in awhile. Rick Davis responded to Gary Dooley's question – no, that line was not replaced. It is the original water line from the very first installation. Rick Davis will research and present at the next meeting the costs of replacing the line.

#### **10. Mayor's Communications**

Mayor Harralson praised outgoing Mayor John Homer for all the good things he did for the City during his 4-years of service. Getting the City through numerous natural disasters, getting the water project completed, getting the streets paved and all the improvements at the City Park. Mayor Harralson also stated that he appreciated the contributions of all the outgoing board members and looks forward to working with the current Board of Aldermen.

**11. Monthly Report Attorney** – Mel Gilbert had nothing new to report.

**12. Monthly Report City Clerk** – Lynn Esser

- The annual Financial Audit is under way. The Auditor was in the office for only 1-day and stated that the books looked very clean and he wouldn't need to come back or take any documents or files with him this time. He will present the audit findings at the next regular Council Meeting on May 16, 2011.
- With the changes in administration, there is a need to choose new members for the Finance Committee. Diana Shanks and Jamie Hannaford volunteered to join Lynn Esser on the Finance Committee.
- Businesses are beginning to send in there money for a business license. However, Gene Campbell voiced a concern that insurance companies are exempt from business licenses. Mel Gilbert will do some research on the issue.

- Alderman packets contained all the monthly financial reports and water reports for March.
- Alderman packets also contained the 1<sup>st</sup> Quarter look at actuals to budget. Lynn Esser also provide a summary of the first quarter.
- Lynn Esser requested Council consider moving money out of the Water Revenue account to increase the holdings in the required Water Bond Reserve account and the Water Replacement and Extension account. Diana Shanks moved to allow the City Clerk to move \$7000 into the Water Bond Reserve account and \$30,000 into the Replacement and Extension Fund. Jamie Hannaford second. All in favor none opposed.
- Lynn Esser requested Council consider moving money out of the Sewer Revenue account to increase the holdings the Sewer Replacement and Extension Fund and to increase the monthly transfer from \$100 to \$500. Diana Shanks moved to allow the City Clerk to move \$20,000 to the Sewer Replacement and Extension Fund and to increase the monthly transfer from \$100 to \$500.
- Lynn Esser requested permission to destroy old water records from 1989 -2005, Accounts Receivables and Bank Records from 1989-2000 and General Ledgers, Check registers (except for year end ledgers) from 1989-2000. Gary Dooley moved to allow the destruction of said records and to put a certified Destruction Request with the meeting minutes. Diana Shanks second. All in favor none opposed.

**13. Monthly Report Public Works – Rick Davis**

- The annual Control Maintenance Contract for monitoring Lift #1 came in after pending bills were finalized. Michael Brakebill moved to pay Mission Communications. Jamie Hannaford second. All in favor none opposed.
- Rick Davis advised Council that he will be monitoring the work going on at the intersection of Hwy 215 and H to make sure they don't hit any water or sewer lines. The electric company has requested that the telephone company remove their wires from the electric company poles. The work being done is the telephone company burying new fiber optic cable.
- FEMA – Snow Storm. Rick Davis advised Council that he has attended several meeting in connection with the snow storm in February 2011.

**14. Monthly Report Police Dept – Chief Lopez**

- Chief Lopez provided Council with a written report and a review of the Police Department's activities.
- Chief Lopez introduced Micah Cheshire as a possible new Reserve Officer. Gary Dooley moved to accept Micah Cheshire as a Reserve Officer. Michael Brakebill second. All in favor none opposed.

**15. Adjourn – Gary Dooley moved to adjourn. Jamie Hannaford second. All in favor none opposed. Mayor Harralson adjourned the meeting at 8:35pm.**

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Mayor Richard Harralson

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City Clerk Lynn Esser