

The City of Pleasant Hope
5492 Highway H
Pleasant Hope, Mo.65725
Minutes Regular City Council Meeting
April 21, 2014

- 1) **Call to order** – Meeting was called to order by Mayor Richard Harralson at 7pm.
- 2) **Roll Call** – Aldermen Present: Gary Dooley, Justin Carlson, Justin Adams and Rodney Lee. Also present: Mayor Richard Harralson, City Clerk Lynn Esser, Police Chief Shawne Ross, Water & Wastewater Operator Troy Copeland and Presiding Planning & Zoning Commission John Homer.
- 3) **Moment of Silent Prayer**
- 4) **Approval of Agenda** – Gary Dooley moved to approve the Agenda. Justin Carlson second. All in favor none opposed.
- 5) **Approval of Minutes** – Regular Meeting of March 17, 2014 – Rodney Lee moved to approve the Minutes of March 17, 2014. Gary Dooley second. All in favor none opposed.
- 6) **Approval of Pending Bills** – Rodney Lee moved to amend pending bills to pay only the month of July 2013 to Mel Gilbert. Gary Dooley second. All in favor none opposed. Rodney Lee moved to approve payment of pending bills as amended. Gary Dooley second. All in favor none opposed.
- 7) **Comments and Questions from the Public**
 - a) Bill Singh – Next Stop C-Store – water leak. Mr. Singh addressed Council in connection with a water leak at the time of purchase. Rodney Lee moved to credit the difference between the February and March billing. Gary Dooley second. All in favor none opposed. Mr. Singh then introduced himself to the Board of Alderman as the new owner. Gave a short history of his store ownerships and distributed discount cards to his store.
 - b) David Dilley – Veteran Memorial Wall – Mr. Dilley was not in attendance.
- 8) **Old Business:**
 - a) Update on Debt/Credit Card processing – Lynn Esser advised Council that the set-up process has been complete and customers are starting to use their cards.
 - b) Status on Street maintenance and repairs – Rick Davis reported that Bolivar Public Works would be in town tomorrow with equipment and cold mix to help make the repairs on Bradley St.
 - c) Status on the Chamber’s Sign – Lynn Esser reported that the sign lights are now working.
 - d) Status on 200 W Cowden and 301 S Rush – Rick Davis reported that 301 S Rush St has been dozed and removed. The status on Cowden St was no activity. Chief Ross reported that citations had been written and it’s now in the hands of the Municipal Court.
 - e) Motion to accept the Election Results from April 8, 2014 – The City Clerk Lynn Esser read the certified results from the County Clerk’s office. Rodney Lee moved to approve the election results from April 8, 2014. Gary Dooley second. All in favor none opposed.
Alderman Justin Adams was thanked for his service and vacated his chair.
- 9) **New Business**
 - a) Swearing in of the newly elected Board Members – The City Clerk swore in Alderman Gary Dooley and Alderman Jason Sims. Mr. Sims took his place at the table.
 - b) Selection of a Board President – Justin Carlson nominated Rodney Lee for Board President. Gary Dooley second. All in favor none opposed.
 - c) Selection of a third signer for city business - Rodney Lee nominated Gary Dooley as the 3rd signer for city business. Jason Sims second. All in favor none opposed.
 - d) Review of new business license application – 206 S Main – Steven’s Swap & Shop. Mr. Steven Schelert, owner of the property addressed Council. Justin Carlson moved to deny the business application due to zoning constraints. Rodney Lee second. All in favor none opposed.
 - e) Review of new business license application – 103 W Hwy 215 – Next Stop C-Store. Mr. Bill Singh was present for questions. Rodney Lee moved to approve the Business License for the Next Stop C-Store. Gary Dooley second. All in favor none opposed. Rodney Lee moved to approve the application for a Liquor License for Next Stop C-Store. Justin Carlson second. All in favor none opposed.
 - f) Review of new business license application – 111 W Adams St – The Red Door Diner. Rodney Lee moved to approve the Business License for The Red Door Diner. Justin Carlson second. All in favor none opposed.
- 10) **Mayor and Alderman Communications**
 - Mayor Harralson presented a request from Masonic Home of Missouri to declare Saturday, June 14, 2014 as “Masonic Home of Missouri Day” in Pleasant Hope. Rodney Lee moved to approve the request and have the Mayor pursue participation. Gary Dooley second. All in favor none opposed.

- Alderman Lee opened discussion on how to handle mowing and other yard issues this summer. Consensus was achieved - those who had received letters last year will not get another letter since they are now aware of the ordinance. Citations will be issued as required. Only first time offenders will be sent a letter to educate on the requirements of the city ordinances after which citations will be issued.

11) Monthly Report City Clerk

- Lynn Esser requested making a change to the business application form to include a current Polk Count Health Certificate if serving food is part of the business. Rodney Lee moved to make the change to the application. Justin Carlson second. All in favor none opposed.
- Lynn Esser advise Council that she was have difficulty getting a “shopping cart” for water bill payment on the city web site. She is close and hopefully it will be up and running by next meeting.
- Lynn Esser present Council with a request to purchase an “auto draft” module from WaterWorks that would allow customers to have their water bills automatic drafted from the customer’s account each month. O’Bannon Bank has been contacted and the cost to the city would only be the module from WaterWorks. Cost to the customer would be Free. Rodney Lee moved to allow Lynn Esser to purchase the “Auto Draft Module” from WaterWorks for a one-time fee of \$795 and annual support for \$159. Justin Carlson second. All in favor none opposed.
- Lynn Esser advised Council that the QuickBooks 2011 will be unsupported for the payroll process May 31, 2014. She requested permission to purchase QuickBooks 2014. Rodney Lee moved to allow the purchase of QuickBooks 2014. Jason Sims second. All in favor none opposed.
- Lynn Esser provided all the required monthly reports, asked for questions about financials and Aldermen had no questions.

12) Monthly Report Public Works

- Troy Copeland advised Council that Lift Station #2 was running on one pump – parts have been ordered.
- Troy Copeland advised Council that he and Rick Davis had been replacing broken meters and meter loops around the city several were complete, but they still have a few more to work on.
- Troy Copeland advised Council that he had been working with Mike Keller at the school on getting the Park sprayed with broadleaf weed killer. The process will leave some bare spots that will be reseeded.
- Troy and Rick have been in conversation with a water customer on 532nd Road about moving a flush hydrant that will be in the way of his widening his driveway. The customer was willing to allow the City to remove and cap the flush hydrant and pay for all the parts. Using a large map Troy informed Council of several possible ramifications of the capping the flush hydrant. Rodney Lee moved to allow Public Works to remove the flush hydrant and cap; and have the customer pay for the parts. Gary Dooley second. All in favor none opposed.
- Alderman Lee asked if all the ditches and drainage areas where clear and ready for the rainy season. Rick Davis responded with a yes.

13) Monthly Report Police Department

- Chief Shawne Ross presented Council with a written report of activities and brief oral report of other issues in the department.

14) Motion to go into closed session pursuant to RSMo 610.21, litigation, real estate, hiring, firing, disciplining of employees.

- Unused.

15) Adjourn

Gary Dooley moved to adjourn. Justin Carlson second. All in favor none opposed. Mayor Harralson adjourned the meeting at 8:40pm.

Mayor Richard Harralson

City Clerk Lynn Esser