



City of Pleasant Hope
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Regular City Council Meeting August 15, 2016

- 1) **Call to order** – Mayor Harralson called the meeting to order at 7:03pm
- 2) **Roll Call** – Aldermen present: Rodney Lee, Gary Dooley and Justin Carlson. Alderman Brad Mullings absent. Also present: Mayor Richard Harralson, City Clerk Lynn Esser, Chief Shawne Ross, Water/Wastewater Operator Troy Copeland and Public Works Director Rick Davis.
- 3) **Moment of Silent Prayer**
- 4) **Approval of Agenda** – Rodney Lee moved to approve the Agenda. Justin Carlson second. All in favor none opposed.
- 5) **Approval of Minutes** – Regular Meeting July 18, 2016, Special Meeting July 27, 2016 – Gary Dooley moved to approve all the minutes as presented. Rodney Lee second. All in favor none opposed.
- 6) **Approval of Pending Bills** – Rodney Lee moved to approve payment of pending bills. Gary Dooley second. All in favor none opposed.
- 7) **Comments and Questions from the Public**
 - a) Mayor Harralson recognized Mr. Russ Kremer of Moon Ridge Foods. Mr. Kremer wanted to thank the City for all its support and help in getting them to this point. A special thanks to Rick Davis for his support and help. Mr. Kremer advised the Board of Alderman that they plan to have 160 people hired for the opening of the plant in September.
- 8) **Old Business:**
 - a) Status on Letters to homeowners in connection with order to vacate the unused portion of Adams St. – Rick Davis – Not completed
 - b) Status on bids for repair of flood damage of ditch in front of Park - Rick Davis advised the Board of Alderman that the SEMA/FEMA money will not be available. However, he has been talking with MoDOT and has worked out a deal that MoDOT will provide and set 12 ½ foot by 32-inch concrete blocks to build a retaining wall. The cost to the City will be the labor and concrete to dig the ditch and pour the footings for the wall. Rick Davis advised the Board of Alderman that he would be digging out the ditch and pouring the footings. Estimated cost of concrete at \$1,000.
 - c) Status on Business Licenses & Liquor License renewals –Lynn Esser advised the Board of Alderman that all current businesses that are to remain open have completed the business licenses process and have been issued a license.
 - d) Status on Storm Sirens – Rick Davis advised the Board of Alderman that he is still working with the insurance company and CDL on the cost of the siren and the paperwork that needs to be completed. When completed and the insurance company has cut the City a check then he will order the new siren.
 - e) Status on Randy Rael Sewer Only Account – Mr. Rael has not paid is sewer bill yet. Rick Davis advised the Board of Alderman that he is expecting the payment tomorrow from Mr. Rael. Troy Copeland advised the Board of Alderman that Bolivar Public Works came down with a camera and scoped the sewer line in preparation to turn off Rael's sewer service. Bolivar Public Works was very knowledgeable and provided the information necessary to plug the line. Rodney Lee moved to have the line dug up and to install the proper fittings to be able to shut down the service as necessary even if Mr. Rael does come through with a payment. Gary Dooley second. All in favor none opposed.
 - f) Status on the new Overtime Law – Lynn Esser advised the Board of Alderman that she and the Chief have been working on a new Compensatory Time Policy for the City that will meet the requirements of the new labor law. She expects that they will be ready to present the policy and support documentation at the next regular meeting. Lynn Esser also advised the Board of Alderman that in order to properly track overtime and comp time fairly for all employees everyone should be on the same pay schedule. Currently some employees are paid every other Friday and some are paid on the last work day of the month. She requested the all employees be on the every other Friday schedule and that should happen with the last payroll run on September 30th. Rodney Lee moved to approve the payroll change effective October 1st. Justin Carlson second. All in favor none opposed.
 - g) Status on MO DOR Local Sales & Use Tax Reports – Lynn Esser advised the Board of Alderman that the State Tax Reports that were requested in the spring have arrived. They are encrypted and can only be viewed by the Board of Alderman members in electronic form. Therefore if anyone is interested in reviewing these reports just let her

know and she will set up a place for them to work.

- h) Status on Forecast 2016 & Budget 2017 – Lynn Esser advised the Board of Alderman that she has met with all the departments and is preparing the forecast for the rest of the year. She advised the Board of Alderman that the 2016 Forecast and the draft 2017 Budget will be ready for their review at the next regular meeting.

9) New Business

- a) Approval of a new business license – 3J2, LLC – Lynn Esser presented the application from Timothy and Lynne Hall to open their business at 109 W Adams. The type of business is described has marketing and distribution of nutritional products, education and service support. Rodney Lee moved to approve the business license for 3J2, LLC. Gary Dooley second. All in favor none opposed.
- b) Propane Pre-buy bid from Dallas County propane – Lynn Esser presented the Board of Alderman a pre-buy bid from Dallas County Propane of \$1.20 per gallon with a purchase of 635 gallons for the 2016-2017 season. Justin Carlson moved to approve the pre-buy at the given rate. Rodney Lee second. All in favor none opposed.
- c) Employee Healthcare Contract Annual Review – Lynn Esser advised the Board of Alderman that the new healthcare contract with Cox went up 5%. After speaking with Marsh Poindexter of Triple Guard Insurance, it may be in the best interest of the city and the employees to allow the employees to seek individual policies rather than the group rate. This would allow the employee policy to be portable if they should leave the service of the city, they would also be in a position to seek a policy with Mercy Healthcare versus the Cox plan that everyone is now on, and they would have the ability to change their deductibles to fit their personal needs. The question before Council is would the Board of Alderman still be willing to pay 80% of the policy cost as long as it was equal to or less than the current plan. Rodney Lee moved to allow the employees to seek individual policies and to have the city pay 80% as long as it is equal to or less than the current rate. Justin Carlson second. All in favor none opposed.
- d) Discussion on 200 W Cowden – Closed Session RSMo 610.021(1) – Justin Carlson moved and Gary Dooley seconded to the moving this item to 14(a). All in favor none opposed.

10) Mayor and Alderman Communications

- Rodney Lee requested that the walking bridge to the Park from Main Street be weedeated and repaired as necessary to keep it safe.
- Rodney Lee requested the flower bed around the big Park sign be weedeated.
- Rodney Lee requested the washout at Carolyn and Kay be cleaned out.

11) Monthly Report City Clerk - Lynn Esser provided written reports for financials and utilities as required.

- 12) Monthly Report Public Works** – Troy Copeland advised the Board of Alderman that it was time to have the water tower cleaned on the inside. He has made several calls to find the best process and the best price. He has been working in detail with Midco Diving & Marine Service, Inc. This company has a remotely operated vehicle that is put in the tower to inspect the interior walls and measure the depth of the sediment at a cost of \$1800. Based on the findings, the level of cleaning necessary can be determined. The cleaning would be performed at a rate of \$400 per hour. The first hour would take care of a couple inches of sediment. Rodney Lee moved to go forward with Midco and to have the tower inspected before end of year and provide the finding to the Board of Alderman for approval to clean and to place the estimated cost in 2017 Budget. Justin Carlson second. All in favor none opposed.

- 13) Monthly Report Police Dept.** – Chief Shawne Ross provided the Board of Alderman with a written report of the activities of the PHPD. He reviewed the vegetation issues at 204 N Main. Justin Carlson moved to have the City mow 204 N Main and bring the property up to code at a cost of \$100 per hour minimum two hours and send the bill to the appropriate person. Rodney Lee second. All in favor none opposed. Chief Ross requested the Boards approval for him and two officers to attend MSSU training in Joplin. He would not need to incur the cost of a motel, but he would like to have a per diem for meals. Rodney Lee moved to set the meal per diem at \$10 for lunch & \$15 for dinner for 3-officers.

- 14) Motion to go into closed session pursuant to RSMo 610.021, litigation, real estate, hiring, firing, disciplining of employees.** Justin Carlson moved to go into closed session pursuant to RSMo 610.021 real estate. Rodney Lee second. Roll call vote: Justin Carlson-yes, Rodney Lee-yes, Gary Dooley-yes. Brad Mullings absent. The Mayor advised the attendees that the Board of Alderman was going to closed session at 7:54pm. Mayor Harralson announced that the Board of Alderman was back in open session at 8:18pm.

- 15) Adjourn** – Gary Dooley moved to adjourn. Justin Carlson second. All in favor none opposed. Mayor Harralson closed the meeting at 8:20pm