



**City of Pleasant Hope**  
**P O Box 56**  
**Pleasant Hope, MO 65725**  
**417-267-2112**  
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**Regular City Council Meeting**  
**Minutes for December 15, 2014**

- 1) **Call to order** – Mayor Richard Harralson called the meeting to order at 7PM
- 2) **Roll Call** – Aldermen present: Gary Dooley, Justin Carlson, Jason Sims and Rodney Lee. Also present Mayor Richard Harralson, City Clerk Lynn Esser, Water & Wastewater Operator Troy Copeland, Police Chief Shawne Ross and City Attorney Travis Elliott.
- 3) **Moment of Silent Prayer**
- 4) **Approval of Agenda** – Rodney Lee moved to approve the Agenda. Gary Dooley second. All in favor none opposed.
- 5) **Approval of Minutes** – Regular Meeting November 17, 2014 and Closed Session Minutes of November 17, 2014. - Justin Carlson moved to approve all minutes as presented. Rodney Lee second. All in favor none opposed.
- 6) **Approval of Pending Bills** – Rodney Lee moved to approve payment of pending bills. Justin Carlson second. All in favor none opposed.
- 7) **Bid Openings for 2015** – City Clerk Lynn Esser opened and presented each of the following bids.
  - a. **Fuel Service** – Only one bid received. Hillenburg Station bid to provide fuel at pump price. Also would provide diesel, motor oil, and tire repair for 2015. Rodney Lee moved to accept the bid from Hillenburg Station for 2015. Justin Adams second. All in favor none opposed.
  - b. **Trash Service at City Park** – Two bids received. Republic Services bid to provide weekly pickup at the City Park for \$51.98 per month. Garretson Trash Service bid to provide park pickup for \$40 per month. Gary Dooley moved to accept the bid from Garretson Trash Service. Rodney Lee second. All in favor none opposed.
  - c. **City Attorney for 2015** – Five bids received and reviewed:

Gilbert Law Office, LLC	\$99 per hour billed on a 1/10 of an hour
Ankrom & Ankrom, LLC	\$600 flat rate for municipal court issues and \$125 per hour for non-court issues. No extra billing for travel & mileage.
RGG Law	\$140 per hour plus mileage
Lowther Johnson Attorneys at Law, LLC	\$150 per hour plus mileage @ 56-cent & copies @ 10-cent
Ellis, Ellis, Hammons & Johnson, P.C.	\$140 per hour plus mileage @ IRS rate & copies @ 20-cent, billing at a 1/10 of an hour rate
- 8) **Comments and Questions from the Public**
  - a) No comments or questions
- 9) **Old Business:**
  - a) Update on 200 W Cowden – Troy Copeland reported that the last dumpster still needs to be removed. Not all the invoices have been received by the City Clerk yet.
  - b) Review of part-time status for City Clerk Lynn Esser was reviewed and there were no objections to continuing part-time hours at this time.
- 10) **New Business**
  - a) **BILL # 153** –AN ORDINANCE AMENDING THE ORDINANCE 293 AN ANNUAL BUDGET FOR THE FISCAL YEAR ENDING DECEMBER 31, 2014. – Rodney Lee moved to have the first reading of BILL #153 by title only. Jason Sims second. All in favor none opposed. Mayor Richard Harralson read aloud BILL #153 by title only. Rodney Lee moved to approve the first reading of BILL#153 and have the second reading of BILL#153 by title only. Gary Dooley second. All in favor none opposed. Mayor Richard Harralson read aloud BILL #153 by title only. Rodney Lee moved to approve the second reading of BILL#153 and to pass BILL#153. Gary Dooley second. Roll Call Vote: Gary Dooley-yes, Justin Carlson-yes, Jason Sims-yes and Rodney Lee-yes. BILL#153 passed and became Ordinance 299.

- b) BILL # 154 – AN ORDINANCE ADOPTING AN ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING ON JANUARY 1, 2015 AND APPROPRIATE FUNDS PURSUANT THERETO** - Rodney Lee moved to have the first reading of BILL #154 by title only. Gary Dooley second. All in favor none opposed. Mayor Richard Harralson read aloud BILL #154 by title only. Rodney Lee moved to approve the first reading of BILL#154 and have the second reading of BILL#154 by title only. Justin Carlson second. All in favor none opposed. Mayor Richard Harralson read aloud BILL #154 by title only. Rodney Lee moved to approve the second reading of BILL#154 and to pass BILL#154. Justin Carlson second. Roll Call Vote: Jason Sims-yes, Rodney Lee-yes, Gary Dooley-yes and Justin Carlson-yes,. BILL#154 passed and became Ordinance 300.
- c) BILL # 155 - AN ORDINANCE PROVIDING FOR THE QUALIFIED VOTERS OF THE CITY OF PLEASANT HOPE, MISSOURI, TO DECIDE WHETHER TO FOREGO ANY ANNUAL ELECTION IF THE NUMBER OF CANDIDATES FILING EQUALS THE NUMBER OF SEATS UP FOR ELECTION FOR A PERIOD OF SIX-YEARS IN ACCORDANCE WITH SECTION 115.124 RSMo.** – Rodney Lee moved to have the first reading of BILL #155 by title only. Justin Carlson second. All in favor none opposed. Mayor Richard Harralson read aloud BILL #155 by title only. Rodney Lee moved to approve the first reading of BILL#155 and have the second reading of BILL#155 by title only. Justin Carlson second. All in favor none opposed. Mayor Richard Harralson read aloud BILL #155 by title only. Rodney Lee moved to approve the second reading of BILL#155 and to pass BILL#155. Jason Sims second. Roll Call Vote: Jason Sims-yes, Justin Carlson-yes, Rodney Lee-yes and Gary Dooley-yes. BILL#155 passed and became Ordinance 301.
- d) Management of the Law Enforcement Tax restricted fund – Lynn Esser & Chief Ross.**  
Before the Law Enforcement Tax was discussed, Travis Elliott the City Attorney provided information in connection with a new Missouri statute that requires a definitive reporting of municipal fine collections as a percentage of general operational revenues. The municipal fines are to be separate into traffic fines and city ordinance fines. In conversation with Lynn Esser it is apparent to him that the City of Pleasant Hope, with a combined income of municipal fines does not come close to exceeding 30% of general revenues. As such he recommends sighting the line items in the annual budget and providing a page number in the cover letter to the Auditor for 2014. He is waiting for a return call from the circuit court clerk on how the fines can be separated in some kind of report that comes with the monthly check. Discussion on how to management the new restricted Law Enforcement Tax revenues which are restricted funds to be used only for law enforcement purposes. Much discussion was had between the Board of Alderman, Chief Ross, Mayor Richard Harralson and Lynn Esser the City Clerk. Justin Carlson moved to reserve not less than 50% of each month revenues to build the account for large items and/or emergencies and use the other half of the monthly revenue for items necessary to improve the operational performance of the PHPD. Purchases made against the Fund will be handled through the established Purchase Order Policy. Rodney Lee second. All in favor none opposed. Review of the Law Enforcement Tax Fund will be on the June Agenda.

**11) Mayor and Alderman Communications –**

Rodney Lee wanted to thank Jerry Stevens, Joe Vinyard and Rick Davis for organizing and providing the city with a really great Christmas Parade! Rodney Lee and Justin Carlson both voiced a need for the Board of Alderman to participate in next year’s parade. Reminder to participate in the Christmas Parade will be on the November Agenda.

**12) Monthly Report City Clerk** - Lynn Esser provided the Board of Alderman with all the required monthly financial and water utility service reports. She also advised Council that she will need the assistances of the City Attorney to draft and file a lien against the property at 200 W Cowden for the costs incurred in the cleanup. Lynn Esser also advised the Board of Alderman that she has not received any communication for Mr. David Dilley in connection with the financial management of the Veteran Memorial Wall and that the auditor will be in house in mid-February.

**13) Monthly Report Public Works** –Troy Copeland presented the Board of Alderman with a written report for Public Works. Troy Copeland, Rick Davis and Lynn Esser all wanted to thank Sue and Walt Rose for the “Public Works” tee shirts. Sue and Walt are adding a printing service to Adventures in Glass.

**14) Monthly Report Police Dept.** – Chief Shawne Ross – provided a written report of PHPD activities. Chief Ross and City Attorney Travis Elliott reviewed the status of Pirate Lane, 206 S Main and 109 E Adams.

**15) Motion to go into closed session pursuant to RSMo 610.21, litigation, real estate, hiring, firing, disciplining of employees.**  
Not used

**16) Adjourn** – Gary Dooley moved to adjourn. Rodney Lee second. All in favor none opposed. Mayor Richard Harralson adjourned the meeting at 8:45pm.