

**The City of Pleasant Hope**  
**5492 Highway H**  
**Pleasant Hope, Mo 65725**

Minutes for:

Regular City Council Meeting December 19, 2011  
Open Hearing on the City Budget for 2012 December 19, 2011

1. **Call to Order for the Open Hearing for the City Budget & the Regular City Council Meeting** – Mayor Harralson called to order both the Hearing and the Regular meeting at 7 pm.
2. **Roll call** – Aldermen present: Michael Brakebill, Gary Dooley, Justin Adams. Jamie Hannaford – absent. Also present Mayor Harralson, City Clerk Lynn Esser, and Chief Aaron Beauchamp. City Attorney Mel Gilbert and Patrolman Shane Ireland arrived later.
3. **Moment of Silent Prayer**
4. **Approval of Agenda** – Michael Brakebill moved to approve the agenda. Justin Adams second. All in favor none opposed.
5. **Approval of Minutes: Regular Meeting November 21, 2011 & Special Meeting December 5, 2011**– Gary Dooley moved to approve both sets of minutes. Michael Brakebill second. All in favor none opposed.
6. **Approval of Pending Bills** – Michael Brakebill moved to approve payment of pending bills. Gary Dooley second. All in favor none opposed.
7. **Bid Openings**
  - a) Opening of bids for City Attorney for 2012 – City Clerk Lynn Esser opened two closed bids for City Attorney.
    - Kenneth P Reynolds - RGG Law bid a flat rate of \$140 per hour
    - Mel Gilbert – Gilbert Law - Gilbert Law Office bid was for a \$475 monthly retainer which covered the first five hours of work with \$95 per hour rate there after.

Gary Dooley moved to accept Gilbert Law Office bid for City Attorney for 2012. Justin Adams second. All in favor none opposed.
8. **Comments and Questions from the public**
  - a) Robin Killam – Cub Scout Day Camp – Not present.
  - b) Kendra Caruso – Smoke nuisance. Ms. Caruso addressed Council with the financial reasons for switching to a wood burning outdoor furnace. She assured Council that her intent was never to upset her neighbor. The furnace was installed by a licensed professional with EPA certification. She spoke to her neighbors including Jerry Konop who requested that she raise the stack to 25ft. Her installer advised her that height would require guy wires. The cost of raising the stack would be price inhibiting for her family at this time. However, she would be willing to raise the stack to a total of 11ft. using a 5ft extension and she would install a spark inhibitor cap. Gary Dooley moved to accept Ms. Caruso’s offered to raise to 11ft and add a cap and to limit Council to accepting to hear only one more request for changes if necessary. Justin Adams second. All in favor none opposed.
  - c) Paul Ackels – Water issue. Michael Brakebill moved to adjust Mr. Ackels bill to an average of the three months prior to the water issue. Gary Dooley second. All in favor none opposed.
9. **Old Business:**
  - a) Status on new water line under Hwy 215 East of Hwy H – Rick Davis not present.
  - b) Status on Adams St and McCurry St – Rick Davis not present.
  - c) Discussion on Compensatory Time Policy. Michael Brakebill moved to approve and implement the Compensatory Time Policy effective January 1, 2012. Gary Dooley second. All in favor none opposed.
10. **New Business**
  - a) Bill #117 - An Ordinance amending Ordinance 261 An Annual Budget for the Fiscal Year Beginning on January 1, 2011. Michael Brakebill moved to have the first reading of Bill #117 by title only. Gary Dooley second. All in favor none opposed. Mayor Harralson read aloud Bill #117 by title only. Michael Brakebill moved to approve the first reading of Bill #117 and to have the second reading of Bill #117 by title only. Gary Dooley second. All in favor none opposed. Mayor Harralson read aloud Bill #117 by title only. Gary Dooley moved to approve the second reading of Bill #117 and to pass Bill #117. Michael Brakebill second. Roll Call Vote: Gary Dooley-yes, Michael Brakebill-yes, Justin Adams-yes, Jamie Hannaford-absent. Bill #117 passed and became Ordinance #261(a).

- b) Bill #118 - An Ordinance Adopting an Annual Budget for the Fiscal Year Beginning on January 1, 2012. Michael Brakebill moved to have the first reading of Bill #118 by title only. Justin Adams second. All in favor none opposed. Mayor Harralson read aloud Bill #118 by title only. Gary Dooley moved to approve the first reading of Bill #118 and to have the second reading of Bill #118 by title only. Justin Adams second. All in favor none opposed. Mayor Harralson read aloud Bill #118 by title only. Gary Dooley moved to approve the second reading of Bill #118 and to pass Bill #118. Michael Brakebill second. Roll Call Vote: Gary Dooley-yes, Michael Brakebill-yes, Justin Adams-yes, Jamie Hannaford-absent. Bill #118 passed and became Ordinance #267.
  - c) Motion to Adjourn the Public Hearing on the City Budget for 2012 – Mayor Harralson asked the public if they had any questions on the City Budget for 2012. Michael Brakebill moved to adjourn the Public Hearing on the 2012 Budget. Gary Dooley second. All in favor none opposed.
  - d) Request to confirm the authorized signatures required for O’Bannon Bank. – Michael Brakebill moved to keep the current signature holders – Lynn Esser, Richard Harralson & Gary Dooley. Justin Adams second. All in favor none opposed.
  - e) Request to open a new credit card with O’Bannon Bank for 2012 & 2013. After some discussion on the credit cards general use and controls Michael Brakebill moved to go ahead with new credit cards for department heads (Lynn Esser, Rick Davis, Troy Copeland and Aaron Beauchamp) with a credit limit of \$1,000 per signer. All cards to be held by the City Clerk until required approvals are presented. Justin Adams second. All in favor none opposed.
  - f) Request to open a house account with Star Wholesale Supply & add to the Approved Vendor List. Michael Brakebill moved to open an account with Star Wholesale Supply and add to the Approved Vendor List. Justin Adams second. All in favor none opposed.
- 11. Mayor’s Communications**
- Mayor Harralson praised the Christmas Parade – Great job!
  - Provided reading material – “Getting to Know Our Generations” and a Q&A on Planning and Zoning. Both of these articles came from the *Missouri Municipal League Review*.
  - He again voice is dismay with Diane May in connect acquiring the Comprehensive Plan as promised. Mel Gilbert reminded Council that the Comprehensive Plan is required by Missouri Statute before a municipality can establish Planning and Zoning.
- 12. Park Committee Report** – Mary Higman inspected a flag retrieved by Patrolman Ireland. She advised Council that it was not the stolen flag. No report was provided by the Park Committee.
- 13. Monthly Report Attorney** – Mel Gilbert advised Council that they cannot address where mobile homes are located until Planning & Zoning is established. However, the current ordinance can be updated.
- 14. Monthly Report City Clerk**
- Lynn Esser presented Council with a receipt for \$20 that had to be paid to recycle a non-working computer monitor. Gary Dooley moved to reimburse Lynn Esser for the \$20 paid for recycle. Justin Adams second. All in favor none opposed.
  - Lynn Esser updated Council on the review of the USDA Loans by D.A. Davidson for a possible refinance. Since the City does not have over 1,000 water customers, the bond rate at this time is too high. Greg Arens believes that our current 4% & 4.5% is a good rate for today’s market.
  - Lynn Esser advised Council that the Pleasant Hope Chamber of Commerce made a \$200 donation to the park fund.
  - The banking change process is on schedule and timing is the key to finalizing the move.
  - All financial reports for November and all Water Utility reports for November were provided.
- 15. Monthly Report Public Works** – no report
- 16. Monthly Report Police Dept** – Chief Beauchamp provided Council with a written report of police activities since the last meeting. Aldermen Brakebill opened discussion on marking the Crown Vic to match the Durango and put the extra set of bar lights on the vehicle. Chief Beauchamp provided Council with estimated costs. Michael Brakebill moved to get non-reflective decals for the Crown Vic to match the Durango and have them installed locally. Justin Adams second. All in favor none opposed. Patrolman Ireland advised Council of the difficulties in connection with the installation of the bar lights.
- 17. Adjourn** – Gary Dooley moved to adjourn. Justin Adams second. All in favor none opposed. Mayor Harralson adjourned the meeting at 8:37pm.