



City of Pleasant Hope
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Minutes

City Council Meeting June 15, 2015

- 1) **Call to order** – Mayor Richard Harralson called the meeting to order at 7:02pm
- 2) **Roll Call**- Aldermen present: Rodney Lee, Jason Sims, Justin Carlson and Gary Dooley. Also present Mayor Harralson, City Clerk Lynn Esser, Public Works Director Rick Davis and Chief Shawne Ross.
- 3) **Moment of Silent Prayer**
- 4) **Approval of Agenda** – Rodney Lee moved to approve the Agenda. Justin Carlson second. All in favor none opposed.
- 5) **Approval of Minutes** –Regular meeting of May 18, 2015. Rodney Lee moved to approve the minutes as provided. Gary Dooley second. All in favor none opposed.
- 6) **Approval of Pending Bills** –Justin Carlson moved to pay pending bills. Rodney Lee second. All in favor none opposed.
- 7) **Comments and Questions from the Public**
 - a)
- 8) **Old Business:**
 - a) Review Business License Requested for Maples Welding LLC – Brian Maples and Crystal Williams addressed the Board of Alderman with information about meeting all the building code standards and a review of their business application. Rick Davis reported that he inspected the premises and there are some minor things are yet to need to be done to be in compliance. A copy of insurance coverage was not yet available. Rodney Lee moved to table the business license approval until next month with the completion of all compliance issues and proof of insurance. Jason Sims second. All in favor none opposed.
 - b) Review Plans for the Veteran Memorial Wall – Troy Copeland was not present – this item will be moved to the July 20th meeting.
 - c) Review Use And Purchase Of Body Cameras For The PHPD – Chief Ross, as requested by the Board of Alderman, presented bids and gave a description of his camera of preference.
 - d) Review status of Senate Bill 5 – Lynn Esser did not have any new information.
 - e) Review status of installation of metal roof for workshop – Rick Davis advised the Board of Alderman that work has been started, but delayed by the rainy weather.
 - f) Review Operating Reserves And Investment Opportunities – Lynn Esser advised the Board of Alderman that with further research the proper way to handle the recommendations is to have a formal Fund Balance Policy and do it by ordinance and adopt it by resolution. She provided this information under New Business. She asked if the Board of Alderman had any questions or concerns about the recommendations. There were no concerns voiced.
 - g) Review employee wage & salary levels – Lynn Esser provided the Board of Alderman documentation that she researched online at the Bureau of Labor Statistics. She advised the Board of Alderman that she matched the job titles and duties of each city employee. The report (from the Bureau of Labor Statistics) also provides the wage levels by percentile. Mayor Harralson requested that the Board of Alderman consider increasing Rick Davis wage from \$10.10 to \$13.10 and to increase Lynn Esser’s wage from \$12.00 to \$13.00. These increases would put the employees into the 25th percentile. Rodney Lee moved to implement the recommendations as presented by the Mayor. Jason Sims second. All in favor none opposed.
- 9) **New Business**
 - a) BILL# 161 - An Ordinance Amending Ordinance 249 Pertaining to the Pay Rates of Employees, of the City of Pleasant Hope, By Position. Rodney Lee moved to have the first reading of BILL 161 by title only. Gary Dooley second. All in favor none opposed. Mayor Harralson read aloud Bill 161 by title only. Rodney Lee moved to approve the first reading of Bill 161 and have the second reading of Bill 161 by title only. Jason Sims second. All in favor none opposed. Rodney Lee moved to approve the second reading of Bill 161 and pass Bill 161. Gary Dooley second. Roll Call vote: Gary Dooley - yes, Jason Sims-yes, Justin Carlson-yes and Rodney Lee-yes. Bill 161 passed and became Ordinance 249(f).
 - b) BILL# 162 – An Ordinance To Establish A Fund Balance Policy. Rodney Lee moved to have the first reading of BILL 162 by title only. Justin Carlson second. All in favor none opposed. Mayor Harralson read aloud Bill 162 by title only. Rodney Lee moved to approve the first reading of Bill 162 and have the second reading of Bill 162 by title only. Gary Dooley second. All in favor none opposed. Rodney Lee moved to approve the second reading of Bill 162 and pass Bill 162. Gary

Dooley second. Roll Call vote: Gary Dooley-yes, Jason Sims-yes, Justin Carlson-yes and Rodney Lee-yes. Bill 162 passed and became Ordinance #306.

- c) Resolution 2-2015 –A Resolution by the City Of Pleasant Hope, Missouri To Establish A Fund Balance Policy. Rodney Lee moved to approve Resolution 2-2015. Justin Carlson second. All in favor none opposed.
- d) Update on Annual applications for business license for 2015-2016 –Lynn Esser advised the Board of Alderman that letters have been sent to all business reminding them that their business and liquor license are due to expire on June 30th. The Board of Alderman will review the applications at the July 20, 2015 meeting.

10) Mayor and Alderman Communications

- Mayor Harralson advised the Board of Alderman that the manager of the Dollar General Store has requested a street light for both traffic safety and employee safety. He also noted that a pole is already in place but without a light. A residential street light would cost the city about \$8 per month and a larger highway type light would provide twice the illumination and cost \$10 per month. Gary Dooley moved to pursue a light for the existing pole on Highway 215. Rodney Lee second. All in favor none opposed.
- Alderman Justin Carlson request the Rick Davis contact the owners of the empty lot at 506 S Main and have them clean up the pile of debris on the property and have a discussion about placing vehicles on the lot that are for sale. He did not want the lot to grow into a used car lot. Rick acknowledges and will make the call.
- Alderman Jason Sims opened the discussion about the intensity of the lawn clean-up. Chief Ross went over the process and the number of letters and citations that he has issued. Alderman Sims voiced concern about putting liens against the properties that do not comply. Chief Ross assured him that there are no properties close to that level of pursuit and that the lien doesn't happen until the city steps in and does the cleanup.
- The Chief advised the Board of Alderman that he does work with people who have legitimate reasons for their inability to get their yard cleaned up. He is in personal contact with anyone that has compliance problems.

11) Monthly Report City Clerk - Lynn Esser provide all the required written reports for financials and water utilities.

12) Monthly Report Public Works –

- Rick Davis reported that the fiber optic lines that are being laid throughout the city is going well. So far there has been minimal damage to yards and no damage to any water or sewer lines. He has been working very close with them to be sure that water and sewer lines are not damaged.
- Sewer Lift Station #1 went down with the 6" of rain last week. It took 3-days to get it back up. Manual pumping was started within 2-hours of the lift going down. Repairs were made to the pump and a steel T and new valve were installed to alleviate the problem in the future.
- Sewer Lift #2 went down when a check valve failed because it got jammed up with women's under that was flushed into the system. The check valve was replaced.
- Rick also reported that he has been in contact with people involved in a grant that would reopen the Tai Shin processing plant in the near future. The Grant would provide money for the city to rebuild lift station #1 and to run an emergency water pipe to the facility.
- Family Pharmacy has backed out for building on the lot at 506 S Main. CMH has shown some interest in put in a pharmacy.
- Gary Dooley advised the Board of Alderman that the school ball diamond on the north corner of Pirate Lane does not have a bathroom and people were relieving themselves in not so good places. Rick responded that the school is supposed to provide port-o-pots when they use that location. He would speak to the school.

13) Monthly Report Police Dept. – Chief Shawne Ross provided written reports for PHPD activities. He noted that the department would be participating in a DWI Grant campaign on the 4th of July. The Chief requested a closed session to talk about hiring.

14) Motion to go into closed session pursuant to RSMo 610.021, litigation, real estate, hiring, firing, disciplining of employees. Rodney Lee moved to go into closed session pursuant to RSMo 610.021 hiring. Justin Carlson second. Roll Call Vote: Gary Dooley-yes, Justin Carlson-yes, Rodney Lee-yes, Jason Sims-yes.

Mayor Harralson announced that the Board of Alderman was going into closed session. Chief Ross walked the public out and locked the door. 8:13pm.

Mayor Harralson announced that the Board of Alderman was back in open session at 8:20pm

Justin Carlson moved to pay the Reserve Officers \$50 per month on completion of the required 16 hours of service for a maximum of four Reserve Officers and the payments shall be taken from the Law Enforcement Tax Fund starting July 1, 2015. Gary Dooley second. All in favor none opposed.

15) Adjourn – Gary Dooley moved to adjourn at 8:25pm. Justin Carlson second. All in favor none opposed.