



City of Pleasant Hope
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Minutes Regular City Council Meeting June 20, 2016

- 1) **Call to order** – Mayor Harralson called the meeting to order at 7:02pm
- 2) **Roll Call** – Aldermen Present: Gary Dooley, Justin Carlson, Brad Mullings and Rodney Lee. Also present: Mayor Richard Harralson, City Clerk Lynn Esser, Water & Wastewater Operator Troy Copeland, Public Works Director Rick Davis, Chief Shawne Ross, Zoning Administrator Sheldon Smith, and Board of Adjustments President Pro Tem Jerry Konop.
- 3) **Moment of Silent Prayer**
- 4) **Approval of Agenda** – Rodney Lee moved to approve the agenda. Justin Carlson second. All in favor none opposed.
- 5) **Approval of Minutes** – Regular Meeting May 16, 2016 – Gary Dooley moved to approve the minutes as presented. Rodney Lee second. All in favor none opposed.
- 6) **Approval of Pending Bills** – Rodney Lee moved to approve and pay pending bills. Brad Mullings second. All in favor none opposed.
- 7) **Comments and Questions from the Public**
 - a) Rick Vance – Candidate for House of Representatives 128th District – Mr. Vance cancelled.
 - b) Mayor Harralson recognized Josh Highfield. Mr. Highfield leases property from Dixie Wilson 311 S Main for his cattle. Mr. Highfield’s cattle are watered from the same meter as Mrs. Wilson’s home. There was a large water leak in April due to a malfunction in the valve caused by rust. Rodney Lee moved to adjust the bill in line with the city policy of 2x the average or the current bill whichever is less. The bill should be adjusted to \$102. Justin Carlson second. All in favor none opposed.
 - c) Mayor Harralson recognized Jerry Konop President Pro Tem of the Board of Adjustments. Mr. Konop introduced Josh Bakehouse as a member of the community who would like to serve on the Board of Adjustments replacing John Hillenburg. Rodney Lee moved to approve the appointment of Josh Bakehouse. Brad Mullings second. All in favor none opposed. Mr. Konop asked for the records and other documents that are stored on file. City Clerk Lynn Esser left the meeting briefly to retrieve the documents. Sheldon Smith Zoning Administrator spoke briefly about the steps that the Board of Adjustments will be taking over the next few weeks.
- 8) **Old Business:**
 - a) Status on order to vacate the unused portion of Adams St. – Rick Davis advised the Board of Alderman that he was still working with John Nelson on the lot boundaries and at this time it appears the city only needs to vacate the bridge and allow the owners to start maintaining what is already part of their respective lots.
 - b) Status on Ball Paving’s repair of walking trail in the City Park – Rick Davis advised that the work was complete and the trail received two coats of sealer.
 - c) Status on bids for repair of flood damage of ditch in front of Park - Rick Davis advised the Board of Alderman that he has not heard anything from SEMA.
 - d) Reminder – still need volunteers to help maintain flower beds – Troy Copeland asked for assistances from the aldermen to help maintain the flower beds. Rodney Lee suggested that a request should be placed on the city web site and face book page; and contact the agriculture department at the school for possible help.
- 9) **New Business**
 - a) Review and Approval of Business Licenses for July 1, 2016 to June 30, 2017 – Lynn Esser provided the Board of Alderman a spreadsheet containing the status of all businesses inside the city limits. Many of the businesses have yet to respond. Each application was reviewed. Rodney Lee moved to approve those applications that are complete and any other applications that come in with all the required paperwork and payment by the end of the month. Justin Carlson second. All in favor none opposed. The list will be reviewed at the regular meeting July 18, 2016.
 - b) Review and Approval of Liquor Licenses for July 1, 2016 to June 30, 2017 – see above dialog for 9(a).

- c) Review and Approval of Application for a Retail Fireworks Tent. Lynn Esser provided the Board of Alderman an application from John Huggins – Gladiator Pyro. Mr. Huggins has permission from Bill Singh of the Next Stop C-Store to set up a 10x20 tent on the corner of Main and Hwy 215. All paperwork has been provided and Rick Davis has confirmed that the location of the tent meets the ordinance requirement and the fire code requirements in connection with the distances from the building and the fuel pumps. The Board of Alderman would like to have a copy of the insurance liability that covers the use of said operation and the tent must have, posted on each leg and at the cash register, a copy of the city ordinance that states the use of fireworks within the city limits is prohibited. Also, the Board of Alderman would like that same message put on the community sign on the opposite corner. Rick Davis will work with Mr. Huggins for all the postings. Rodney moved to approve the application for a fireworks tent on the corner of Main St and Hwy 215. Brad Mullings second. All in favor none opposed.

10) Mayor and Alderman Communications

- Justin Carlson advised the Board of Alderman that he took a tour of Moon Ridge Foods this past week and was very impressed with both the progress and what appears to be a great asset to the community.
- Brad Mullings asked about the status of the stop sign and tree trimming at the corner of Lewis St and Main St. Troy Copeland advised the Board of Alderman that he has trimmed as much as he can and has extend the view about 40-ft. Brad Mullings asked for an additional stop sign to be place on the opposed corner to increase the drivers' awareness of the required stop. Rick Davis advised the Board of Alderman that he would speak to the homeowners about some additional tree trimming on their property to help with the view of the stop sign. Rick also will place the additional stop sign with MoDOT permission.

- 11) Monthly Report City Clerk** - Lynn Esser provided copies of all required financial and water utility reports. Lynn Esser also advised the Board of Alderman of the problems she and Troy Copeland are having with the MeterPhone application from WaterWorks. She request permission to stop using MeterPhone and return to a hand written list of meter readings and ask for a refund on the maintenance agreement. Troy Copeland concurred with the request. Justin Carlson approved the request to abandon the use of MeterPhone and request a refund. Rodney Lee second. All in favor none opposed.

12) Monthly Report Public Works

- Troy Copeland – reported that he and David McIntosh have put down new weed barrier and gravel at the Veterans Wall, put up barricades at the unused bridge on Adams St, started spray painting fire hydrants, cleaned up behind the water tower, did a lot of trash removal on ditches and streets, cleaned and organized interior and exterior of workshop, cleaned the public works office and gave PW1.5 a good cleaning along with regular maintains on wells, lagoons and the city park.
- Rick Davis – reported that the storm siren at the corner of Adams and Main was struck by lightning again. The repair people have taken the “guts” back to their shop for possible repairs. Discussion was had on the cost of repairs and placing an insurance claim. Also discussed was the cost of new sirens, which are very expensive. Rick was also advised to check with the electric company on a GFI at the pole.

- 13) Monthly Report Police Dept.** – Chief Shawne Ross provided written reports on the PHPD activities. He reviewed the resignation letter from Reserve Officer Bobby Smith with the Board of Alderman. Rodney Lee moved to accept Officer Smith’s resignation letter. Justin Carlson second. All in favor none opposed. Chief Ross presented the Board of Alderman with bids for the purchase of new portable radios. Current radios are totally worn out and are not dependable. Bids for 4-radios w/microphones: RCS - \$1391.72, Two-Way Direct -\$2131.80 and Mark Steele Communications - \$1460.00. Justin Carlson moved to accept the bid from RCS - \$1391.72 and to take the money from the Law Enforcement Tax Fund to pay for them. Brad Mullings second. All in favor none opposed. Chief advised the Board of Alderman that yard ordinance compliance has improved this year and he has sent out fewer letters. The PHPD will be participating in the DWI Grant over the upcoming holiday. Rodney Lee provided a bid from US Bank for the lease-to- own on the new police car that has a better interest rate. Discussion was had and the Chief will check on the possibility of changing the contract from Ford Credit to US Bank.

- 14) Adjourn** – Brad Mullings moved to adjourn. Rodney Lee second. All in favor none opposed. Mayor Harralson adjourned the meeting at 8:30pm.