

# The City of Pleasant Hope 5492 Highway H Pleasant Hope, Mo.65725

Minutes

Regular City Council Meeting March 17, 2014

- 1) **Call to order** – Mayor Harralson called the meeting to order at 7pm.
- 2) **Roll Call** – Aldermen present: Justin Adams, Justin Carlson, and Rodney Lee. Gary Dooley was absent. Also present: Mayor Harralson, City Clerk Lynn Esser, Public Works Director Rick Davis and Chief Shawne Ross.
- 3) **Moment of Silent Prayer**
- 4) **Approval of Agenda** –Rodney Lee moved to approve the Agenda. Justin Adams second. All in favor none opposed.
- 5) **Approval of Minutes** – Regular Meeting of February 17, 2014. Rodney Lee moved to approve the Minutes for February 17, 2014. Justin Adams second. All in favor none opposed.
- 6) **Approval of Pending Bills** – Discussion on Mel Gilbert’s final bill for last seven (7) months of 2013. Justin Carlson moved to pay Mr. Gilbert’s bill one month at a time starting with June 2013. Rodney Lee second. All in favor none opposed. Rodney Lee moved to approve payment of pending bills as amended. Justin Carlson second. All in favor none opposed.
- 7) **Comments and Questions from the Public**
  - a) John Hillenburg for Matt Ogle – 108 S Fullerton St. – John Hillenburg, representing Matt Ogle, described for Council the situation at 108 S. Fullerton, the type of leak and that the leak had been fixed. Justin Adams moved to flat rate Mr. Ogle’s bill at \$100. Rodney Lee second. All in favor none opposed.
  - b) Rick Davis – President of the Board for Senior Citizens Housing – North Main St. -water leaks. Mr. Davis described the two leaks at the Senior Citizens Housing. The leak at the South building was not fixed and will require backhoe work. The leak at the North building has been fixed. Council took no action on the leak at the South building. Rodney Lee moved to flat rate the leak at the North building at \$209.29. Justin Adams second. All in favor none opposed.
  - c) Bill Singh – Next Stop C-Store – water leak. Mr. Singh was not present.

Council discussed the constant flow of individuals looking for an adjustment to their water bill and how to address each problem equally if relief is approved. Justin Adams moved that from this point forward adjustments for water adjustments would be calculated at two times the average charge for the last six months or the current bill whichever is the lower; and adjustments would only be made one time on any given problem. Rodney Lee second. All in favor none opposed.

- d) Sheldon Smith – 5466 Ridgeview – proposed Contract for Zoning Administrator. Sheldon Smith addressed Council with information about the duties of the Planning & Zoning Administrator, his qualifications to perform those duties and what he thought the contracted rate for those services might be if appointed. Justin Adams moved to table this proposition until the regular City Council Meeting in May. Justin Carlson second. All in favor none opposed.
- 8) **Old Business:**
- a) Update on Lift Station #1 – Rick Davis advised Council that the new pump was in place and a small credit was given on the bill due to the late delivery.
  - b) Tom Schlenk – debt & credit card processing – not present.
  - c) Clay Cook – TSYS – Ozark, MO – debt & credit card processing. Clay Cook was not present, but provided information for Councils review. Lynn Esser reported on her meeting with Mr. Cook and Pauline Heithold a representative from O’Bannon Bank. TSYS has partnered with O’Bannon Bank to provide processing for the bank and the banks customers. Mr. Cook’s rate page matched the rates that were approved at the last meeting. Rodney Lee moved to accept the bid for Merchant Services from TSYS including *USAePay* for the web site with a ninety day (90-day) review. Justin Adams

second. All in favor none opposed.

**9) New Business**

- a) Review of new business license applications – Council reviewed application for Chat n Chew at 5492 Hwy H. Rodney Lee moved to approve the business license application for Chat n Chew. Justin Carlson second. All in favor none opposed.

Council also reviewed application from Next Stop C-Store, but did not approve due to an incomplete application. City Clerk will contain Bill Singh for appropriate information.

**10) Mayor and Alderman Communications**

Discussion was had on how many of the city streets are cracking due to the unusually cold winter. Larger problems on Kay, Carolyn, and Murray were reviewed with the Public Works Director for solutions.

Weather has been a problem, but with nicer days coming solutions will be implemented.

Council directed the City Clerk to invite Mr. David Dilley to attend the April City Council Meeting and provide Council with an update on how the management of the Veteran Wall was progressing.

- 11) Monthly Report City Clerk** - Lynn Esser asked Council how they would like to inform the public about the Law Enforcement Tax on the ballot for April. Council agreed to send ballot information to John Homer for the web page and to put a “please visit the city web site and get out and vote” message on the Chamber sign. Lynn Esser was directed to speak to Jerry Stevens about putting the information on the Chamber sign and to let the Chamber know that either the sensor or the light bulbs in the sign are dead and need to be repaired. The City Clerk advised Council that alderman candidate April Davis is leaving the community and would not be able to serve if elected. Lynn Esser reviewed the financials for March and let Council know that the General Operational Fund was impacted hard by all the large annual insurance premium expenses. She gave Council several options to get the Gen Op Fund through the next couple months. Rodney Lee moved to accept the City Clerk’s Option #1 and to closely review the fund’s status in May. Justin Adams second. All in favor none opposed.

- 12) Monthly Report Public Works** – Rick Davis reported that he has been working with Bolivar Public Works and may have opportunity to borrow a portable machine to fill the street cracks with a product that can be purchased locally. He also made Council aware of the recommendations that came from APAC paving for Bradley St.. Council asked what can be done about the large “dip” at the end of Brad Mullings driveway. Rick responded that he would get some cold mix, but that would be temporary until the weather gets warmer. Tom Olivas informed Council about his findings at 200 W Cowden and 301 S Rush St.. Register letters have been sent. Owners will have 30-days to respond or take action, but even if they refuse the letter the ordinance allows the city to continue to pursue citations and possible Personal Debt type liens. Mr. Olivas advise Council and the City Clerk to keep track of all expenses incurred by these processes for charge back to the owners.

- 13) Monthly Report Police Dept.** – Chief Shawne Ross provide Council with a written report of activities. The Chief provided information on the new Reserve Officer he has put on staff. The donated siren boxes from the Ebenezer Fire District yielded one good box. The Chief had a friend put the box in the Durango for a cost of \$25.

- 14) Motion to go into closed session pursuant to RSMo 610.21, litigation, real estate, hiring, firing, disciplining of employees.** Unused.

- 15) Adjourn** – Justin Adams moved to adjourn. Justin Carlson second. All in favor none opposed. The Mayor adjourned the meeting at 9:04pm.

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Mayor Richard Harralson

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City Clerk Lynn Esser