

The City of Pleasant Hope
5492 Highway H
Pleasant Hope, Mo 65725
City Council Meeting
7 pm May 16, 2011

1. **Call to Order** – Mayor Harralson opened the meeting at 7:02 pm.
2. **Roll call** – Present: Aldermen- Jamie Hannaford, Diana Shanks, Michael Brakebill, Gary Dooley. Also present City Clerk Lynn Esser, Public Works Director Rick Davis, Water & Wastewater Operator Troy Copeland, and Police Chief Ricardo Lopez. City Attorney Mel Gilbert arrived later.
3. **Moment of Silent Prayer**
4. **Approval of Agenda** – Gary Dooley moved to approve the Agenda. Diana Shanks second. All in favor none opposed.
5. **Approval of Minutes – April 18, 2011, Special Meeting May 2, 2011, & Closed Minutes May 2, 2011.** Diana Shanks moved to approve the minutes of April 18, 2011, Special Meeting May 2, 2011 and Closed Minutes of May 2, 2011. Gary Dooley second. All in favor none opposed.
6. **Approval of Pending Bills** – Gary Dooley moved to approve payment of pending bills. Jamie Hannaford second. All in favor none opposed.
7. **Comments and Questions from the public**
 - a) **2010 Audit Results** – Matt Wallace of Davis, Lynn, & Moots – Not present
 - b) Request to speak was granted to Julie & Kenny Gaines - 5451 S Ridgeview. Mrs. & Mr. Gaines asked Council to address the use of “Jake Braking” from the city limit sign on E. 215 Highway coming into the City. The use of Jake Braking shakes their house and is a noise nuisance through out the day and night. Gary Dooley moved to have the City Clerk draft an ordinance prohibiting the use of Jake Brakes. Jamie Hannaford second. All in favor none opposed.
8. **Old Business:**
 - a) **Status on Metal Recycle Project** – Troy Copeland advised Council that the metal that was on the backside of the Park has been moved to the City Workshop where it will be cut up into appropriate size pieces and taken to the recycle center. When done the project will be complete.
 - b) **Status on Clean Up of Lot 90** – Rick Davis advised Council that he was still having community service people clean the brush on the bluff edge so that the view to the east would be improved. He also advised Council that he had some surfacing rock placed on the City’s downtown lot and is in the process of cleaning it up as well.
 - c) **Status on Fencing Project for Park** – Troy Copeland advised Council that the fence was completed and a large cedar tree was removed to accommodate a straight fence line.
 - d) **Status on cost of new water line under Hwy 215 East of Hwy H** – Rick Davis advised Council that he spoke with Dallas County Road Boring and the estimate was around \$2,500, but he still needs to find out if there are any special permits required since it is a state road. He is still gathering information. Gary Dooley move to table this discussion until the June 20, 2011 meeting.
 - e) **Status on speed limit sign change Cowden St.** – Rick Davis advised Council that the sign has been moved, but it was moved about 50’ not the 25’ Council requested. Fifty feet gave the sign better visibility when the surroundings were taken into consideration.
 - f) **Status on the receipt of Applications for Business License** – Lynn Esser reported that she had received payment from fourteen (14) businesses, but ten (10) businesses have yet to comply. A reminder letter will be sent out on June 1.
 - g) **Bill #90 – Ordinance Amending Ordinance 26, Section 3 Relating To The Fees Charged For The License Required To Sell Intoxicating Liquor By Retail In The Original Package Within The City Limits Of Pleasant Hope, Polk County, Missouri.** – Lynn Esser advised Council that it was time to send out liquor license application letters. This Bill was tabled a year ago. Mayor Harralson asked for discussion or a motion for the first reading. Diana Shanks moved to have the Mayor read Bill #90 for the first time by title only. Michael Brakebill second. There were three (3) yes votes and Gary Dooley voted no. Motion carried. Mayor Harralson read Bill #90 aloud by title only. Diana Shanks moved to approve the first reading of Bill #90 and to have the second reading of Bill #90 by title only. Michael Brakebill second. There were three (3) yes votes and Gary Dooley voted no. Motion carried. Mayor Harralson read Bill #90 aloud by title only. Diana Shanks moved to approve the second reading of Bill #90 and pass Bill #90. Roll Call Vote: Gary Dooley-no, Michael Brakebill-yes, Diana Shanks-yes and Jamie Hannaford-yes. Bill #90 was passed and became Ordinance #264.

h) Status on the appraisals for Lot 90 – Lynn Esser advised Council that the appraisals for the property known as lot #90 have been received. Gary Dooley voiced concern about selling the property before Planning & Zoning is implemented in the City. There was discussion on the comprehensive plan that was promised by Diane May more than two years ago and still not received. Mayor Harralson announced that the appraised price of the north strip was \$2,000 and the rest of lot 90 was appraised at \$5,000. There was discussion and concerns about the north strip being land locked and how that could be handled if and when the properties were put up for bids to sell. City Attorney advised Council on several ways to handle the issue. Gary Dooley move to table this discussion for the next regular meeting on June 20, 2011. Diana Shanks second. All in favor none opposed.

i) Motion to go into closed session pursuant to RSMo 610.021, litigation, real estate, hiring, firing, disciplining of employees.

9. New Business

a) Request to pursue COPS Grant – Chief Lopez and Lynn Esser advised Council that after working on the Grant and gathering all the information necessary that it would not be in the best interest of the City to pursue this grant. There is no way to know if the City would be financially able to meet the third year requirements. Diana Shanks moved to table the grant request until May 2012 when the grant might be available again. Jamie Hannaford second. All in favor none opposed.

b) Request to add a cell phone to the City plan for Chief Lopez – Richard Harralson asked Council to approve adding the Chief to the city cell phone plan. The City has a usable phone that needs a battery so there would be no contract needed. Lynn Esser advised Council of the cost for the current phones and how the additional costs would be handled. Michael Brakebill moved to add the Chief to the city cell phone plan. Diana Shanks second. All in favor none opposed.

c) Request to pursue bids to pave Bradley St. and seal Adams St. – Rick Davis requested approval to let bids for the paving of Bradley St and the sealing of cracks on Adams St as planned in the 2011 Budget. Gary Dooley moved to allow Rick Davis to pursue bids for the paving of Bradley St and sealing of cracks on Adams St. Michael Brakebill second. All in favor none opposed.

10. Mayor's Communications – nothing to discuss this month.

11. Park Committee Report – Mary Higman was the spokes person for the committee.

- She advised Council that Eddie Baker has volunteered to spray sealer on concrete blocks.
- Laney's LTD is donating the handicap toilet which should be in this week,
- Sue & Walt Rose are donating a regular toilet.
- Glenda Ward is donating a wall hung sink.
- She advised Council that there is a need to purchase faucets and grab bars and the normal supplies that a restroom would need. Council reviewed Mary's list and advised her she would need to follow the Purchasing Policy of the City and get three bids for everything she would like to purchase. Discussion was had on the grab bars. Rick Davis advised the group that ADA standards would need to be met and that included the handicap bathroom being unisex. Diana Shanks moved to allow Mary to proceed with purchase of the items that were reviewed in detail by Council. Jamie Hannaford second. All in favor none opposed. Mary was advised to get with the City Clerk for more information on purchasing.
- Mary also advised Council that Hazel Baker volunteered to paint murals on the inside walls of the new restroom. Gary Dooley moved to allow Hazel Baker to paint murals on the inside walls of the new restroom. Jamie Hannaford second. All in favor none opposed.
- Mary advised Council that the sale of bricks for the Veteran Memorial walls has been going good. Thirty brick should be back from the engraver very soon. There have been 230 bricks sold so far.

12. Monthly Report Attorney –

- Mel Gilbert reminded Council that if they chose to sell properties in the future they need to either take sealed bids or have a public auction with a reserve price could also be effective.
- Mel asked about fireworks permit inquiries. Lynn Esser responded with no inquiries have been made.
- Mel asked about the status of the new walking trail – Rick Davis advised Council that the cleanup is finished. He provided Council with a handout of volunteered labor and donations. His handout also contained how many hours it would take him, using City equipment, to complete the trail. He then provided a request to pursue a contract with Mullings Construction to finish the trail. Diana Shanks moved to have Rick Davis follow the City Purchasing Processes and provide Council with three bids for the work defined in his request. Jamie Hannaford second. All in favor none opposed.

- Mel provided Council and the City Clerk a copy of the Missouri Statute regarding insurance companies and business licenses.
- At the Mayor's request, Mel Gilbert provided information and led a discussion on the legalities of dog's at large and made recommendations of possible partnerships that could be pursued between private citizens or other municipalities for solutions.

13. Monthly Report City Clerk –

- Lynn Esser provided Council with all the required monthly reports for both the City financials and the City utility systems.
- She made note that April was a really tough month for all the funds due to the City liability insurance premium, the annual audit charges and the major repairs done on the PW1.5. These are all non-recurring expenses so future months should be back on track.
- She advised Council that the utility billing system for sewer charges has been set to average rate for the summer months.
- She provided Council with an up-to-date list of vendors and requested Council consider approving this list as the Approved Vendor List for 2011. Gary Dooley moved to approve the vendor list provided by the City Clerk as the Approved Vendor List for 2011. Diana Shanks second. All in favor none opposed.

14. Monthly Report Public Works-

- Troy Copeland presented Council with Task Order #1 for the Wastewater Treatment Disinfection Facility from Olsson Associates. Troy requested Council allow the Mayor to sign the task order so that engineering work can begin on the project. Gary Dooley moved to allow the Mayor to sign Task Order #1 for the Wastewater Treatment Disinfection Facility. Michael Brakebill second. All in favor none opposed.
- Rick Davis produced 3-telephone bids for the walking trail work as described earlier in the meeting. Gary Dooley moved to accept the bid from Mullings Construction to finish the walk trail. Jamie Hannaford second. All in favor none opposed. Rick advised Council that the trail should be complete in about 3-weeks.

15. Monthly Report Police Dept –

- Chief Ricardo Lopez requested that he be allowed to attend two free training sessions; May 31 in Urbana and July 1 in Marshfield. Michael Brakebill moved to allow Chief Lopez to attend these free training sessions and use the police car for transportation. Gary Dooley second. All in favor none opposed.
- Chief Lopez provided two bids for Radar Certification and training. Gary Dooley moved to allow Chief Lopez to contact Midwest Radar for the certifications and training. Jamie Hannaford second. All in favor none opposed.
- Chief Lopez requested Council to consider obtaining a free 4x4 vehicle from Missouri Law Enforcement Surplus Operation. The vehicle researched is located at in Hattiesburg, MS, but there are also vehicles available in Jefferson City. He explained the need for such vehicle especially in the winter. He was unable to do patrols or assist in well-being checks last year using the Crown Vic.
 - ✓ Mayor Harralson said his opinion was that we don't need another police vehicle. Possibly the City might consider purchasing a set of chains for the Crown Vic.
 - ✓ Alderman Shanks believes that there are enough First Responders to do wellness checks and if he was needed a member of the Fire Department or a first responder could pick him up.
 - ✓ Alderman Dooley commented that waiting for a ride could delay responders as well has the Chief's arrival to an emergency call.
 - ✓ Alderman Hannaford did not think the City needs to spend money to insure a vehicle that sits most of the year.

16. Adjourn – Gary Dooley moved to adjourn. Jamie Hannaford second. All in favor none opposed. Mayor Harralson adjourned the meeting at 9:55pm.

Mayor Richard Harralson

City Clerk Lynn Esser