



City of Pleasant Hope
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Minutes Regular City Council Meeting May 18, 2015

- 1) **Call to order** – Mayor Harralson called the meeting to order at 7pm.
- 2) **Roll Call** – Aldermen present: Jason Sims, Justin Carlson, Gary Dooley and Rodney Lee. Also present: Mayor Richard Harralson, City Clerk Lynn Esser, Chief Shawne Ross, Public Works Director Rick Davis, Water & Wastewater Operator Troy Copeland and City Attorney Travis Elliott.
- 3) **Moment of Silent Prayer**
- 4) **Approval of Agenda** – Gary Dooley moved to approve the Agenda. Rodney Lee second. All in favor none opposed.
- 5) **Approval of Minutes** – Regular meeting of April 20, 2015. – Rodney moved to approve the minutes as presented. Jason Sims second. All in favor none opposed.
- 6) **Approval of Pending Bills** – Gary Dooley moved to approve payment of pending bills. Rodney Lee second. All in favor none opposed.
- 7) **Presentation of Findings for Financial Audit 2014** – Jennifer Schetzer from *KPM CPAs, PC* presented the audit findings. The City's *"financial statements are fairly presented, in all material respects. The disclosures in the financial statements are neutral, consistent and clear."*
- 8) **Comments and Questions from the Public**
 - a) Susan Putman – 313 E Murray – Mrs. Putman address the Board of Alderman with great concern about how to maintain the five acres of her property that encompass two creeks and has always been left wild so she would not be in violation of any ordinances. She has spent many hours and dollars trying to meet ordinance standards. She also contacted the Missouri Conservation Department; they recommend that a buffer zone of land be left untouched on both sides of the creeks to help to contain flood waters. Justin Carlson agreed with Missouri Conservation and moved to leave the creeks the recommended buffer zone. Rodney Lee second all in favor none opposed. The Mayor advised Mrs. Putman that she will receive a letter addressing her compliance concerns with specifics on what will be needed to meet ordinance requirements. Chief Ross will be reviewing her concerns and addressing the specifics.
 - b) Business License application by Maples Welding, LLC. 104 N Main St – Ms. Crystal Williams provided the Board of Alderman with an application for a business license. She presented the \$25 fee to the City Clerk. Board of Alderman asked several questions of Ms. Williams. Current conditions of the property included broken water pipes and no water service, number and placement of fire extinguishers, and she was unsure as to insurance coverage on the property. Doyle Hill owns the building and she would have to discuss the insurance coverage with him. Rodney Lee moved to approve a temporary business license for one month with the following requirements: the water pipes be repaired and water service is activated, fire extinguishers be properly located and the business owner presents proof of insurance coverage. These requirements will be reviewed by the Board of Alderman at the next City Council Meeting June 15, 2015 at which time the Board of Alderman will decide if all requirements have been met for the approval of a license for the next twelve months. Gary Dooley second. All in favor none opposed.
- 9) **Old Business:**
 - a) Review of General Fund incomes for possible payroll increases – Rodney Led moved to untangle the discussion to review General Fund incomes for possible payroll increases. Jason Sims second. All in favor. City Clerk provided actual sales tax incomes for both the General Operational Fund and the Law Enforcement Tax Fund. Rodney Lee moved to approve the recommendations for a payroll increase for Chief Ross and to charge said increase and all police auto costs including fuel, repairs and maintenance to the Law Enforcement Fund effective immediately. Gary Dooley second. All in favor none opposed.
- 10) **New Business**
 - a) Introduction & Oath of Office for new Reserve Officer Mike Armstrong. Chief Ross introduced Mr. Armstrong as a new Reserve Office and presented the Board of Alderman with his resume and training documents. Gary Dooley moved to approve Mike Armstrong as a City of Pleasant Hope Reserve Officer. Rodney Lee second. All in favor none opposed. City Clerk administered the Oath of Office.
 - b) Report from Board of Adjustments – John Hillenburg Chairperson of the Board of Adjustments advised the Board of Alderman that the results of the two public hearings held on May 6, 2015 was a denial for both the Oldfield property and the Langeberg property. They will remain R-1.

- i. Resignation letter from Cathy Carleton – Mayor Harralson presented the resignation of Mrs. Carleton. She has move out of the city. Rodney Lee moved to accept Mrs. Carleton’s resignation. Jason Sims second. All in favor none opposed.
 - c) Discussion of Missouri Senate Bill #5 which modifies the amounts and distribution of traffic fines and court costs collected by municipal courts. The City Clerk Lynn Esser opened the discussion. City Attorney Travis Elliott provided information about the Bill and also noted that the Governor had not signed the Bill yet. More to follow.
 - d) BILL# 160 - An Ordinance to Amend Ordinance 237 Section 100.200 (B) – Flood Plain Regulations – Flood Plain Administrators. Rodney Lee move to have the first reading of Bill 160 by title only. Jason Sims second. All in favor none opposed. Mayor Harralson read aloud Bill 160 by title only. Rodney Lee moved to approve the first reading of Bill 160 and have the second reading of Bill 160 by title only. Justin Carlson second. All in favor none opposed. Mayor Harralson read aloud Bill 160 by title only. Rodney Lee moved to approve the second reading and pass Bill 160. Justin Carlson second. Roll Call Vote: Gary Dooley –yes, Justin Carlson -yes, Rodney Lee – yes, and Jason Sims-yes. Bill 160 passed and became Ordinance 304.
 - e) Annual Review of City Ethics Policy – Lynn Esser explained that it is the policy of the City to Review the Ethics Policy every couple years to make sure that the Board of Alderman and all employees are aware of its content and by signature acknowledges that they understand the policy. She provided the Board of Alderman with copies of the policy and a signature page. She requested that they turn in their signed acknowledgement by the end of the month.
- 11) Mayor and Alderman Communications**
- Mayor Harralson advised the Board of Alderman that he would be speaking to Planning and Zoning Commissioner Justin Adams with a request for the P&Z Commission revisit a Land Use amendment to the P& Z Ordinance.
 - Rodney Lee commended the professionalism of both John Hillenburg and City Attorney Travis Elliott during the Open Hearings a couple weeks ago.
 - City Attorney Travis Elliott made mention that the ability to have chickens inside the city limits might also be reviewed by the P&Z Commission.
 - Citizens Erin Wells, Patricia Deatherage and Susan Putman voiced that they would like to have the issue of chickens inside the city reviewed.
 - Rodney Lee asked about storm siren testing. Public Works Director Rick Davis responded that County coordinates the testing on the 3rd Wednesday if each month.
- 12) Monthly Report City Clerk** - Lynn Esser provide all the required financial and utility service reports. She also provided a detail report on the financial status of each fund and recommendations for investment possibilities. She asked that the alderman study the recommendations and discuss them at the next regular meeting.
- 13) Monthly Report Public Works –**
- Rick Davis announced that Highway 215 West will be closed starting June 1 and will remain closed all summer. MoDOT is replacing the bridge over the Pomme de Terra River. The goal is to have it completed before school starts. He advised that all the marker flags along Main St / Highway H are because Windstream is laying fiber optics.
 - Troy Copeland informed the Board of Alderman that he was working with a volunteer for the summer – David McIntosh. Mr. McIntosh has signed a waiver for any accidents or injuries. He will be helping on tasks around the city including the building of an extension on the back of the workshop to organize and store pipes and other supplies. Troy also presented the Board of Alderman with a detailed drawing and written plans/ideas for the Veterans Wall. He would like the Board of Alderman to study his ideas and discuss them at the next regular meeting.
- 14) Monthly Report Police Dept.** – Chief Shawne Ross advised the Board of Alderman that the Crown Vic needs new tires. He presented bids to the Board for approval. Justin Carlson moved to go with the bid from Bill Grant Ford for the tires. Rodney Lee second. All in favor none opposed. The Chief was directed to have both police vehicles inspected by the dealership at least once a year. Chief Ross reported that he had mailed over 30 letters in reference to yard violations and he will be doing regular follow-up. Chief Ross requested permission to make a \$100 donation to the National Fallen Officer Memorial Fund. Justin Carlson moved to allow the \$100 donation. Gary Dooley second. All in favor none opposed. Chief Ross initiated a discussion about the purchase and use of body camera(s) for the PHPD. Preliminary research showed a range of \$259 all the way up to \$5000. Justin Carlson directed the Chief to get details on 10 different cameras for review at the next regular meeting June 15, 2015.
- 15) Motion to go into closed session pursuant to RSMo 610.021, litigation, real estate, hiring, firing, disciplining of employees.** Unused.
- 16) Adjourn** – Rodney Lee moved to adjourn. Justin Carlson second. All in favor none opposed. Mayor Harralson adjourned the meeting at 9:10pm.