

The City of Pleasant Hope
5492 Highway H
Pleasant Hope, Mo 65725

City Council Meeting Minutes
September 19, 2011

1. **Call to Order** – Mayor Richard Harralson called the meeting to order at 7pm.
2. **Roll Call:** Aldermen present- Gary Dooley, Michael Brakebill, Diana Shanks, and Jamie Hannaford. Also present: Mayor Richard Harralson, City Clerk Lynn Esser, Public Works Director Rick Davis, Temporary Police Chief Aaron Beauchamp, and Reserve Officer Shane Ireland. City Attorney Mel Gilbert arrived shortly after meeting started.
3. **Moment of Silent Prayer**
4. **Approval of Agenda** – Gary Dooley moved to approve the Agenda. Diana Shanks second. All in favor none opposed.
5. **Approval of Minutes:** August 15, 2011 Minutes, Closed Session Minutes of August 15, 2011, September 12, 2011 Special Meeting and Closed Session Minutes Special Meeting September 12, 2011. Gary Dooley moved to approve all Minutes presented. Diana Shanks second. All in favor none opposed.
6. **Approval of Pending Bills:** Jamie Hannaford questioned Holt Construction costs being charged to Park. Lynn Esser apologized for the error and will move the charges to Transportation 202. Jamie Hannaford moved to approve payment of pending bills with changes. Diana Shanks second. All in favor none opposed.
7. **Comments and Questions from the public**
 - a) **Chamber of Commerce – Angie Mullings** – Ms. Mullings was not present. Lynn Esser advised Council per Ms. Mullings phone call that Lisa Zimmerman will not be able to attend the Chambers meeting tomorrow but the meeting is still opened to the public. Discussion will be Fall Festival.
 - b) **Other Comments and Questions from the public:**
 - Beverly Wilson asked if the Durango was still being used without lights or markings. Temp Chief Beauchamp responded that the bar light has been installed; decals have been received and will be installed soon. In the mean time the Durango is not being used for patrol.
 - David Calhoun asked if there are set schedules for officer patrols. Mayor Harralson responded that there are no set schedules. Mr. Calhoun advised Council that he was concerned about the lack of police presence when the City is busiest. Mayor Harralson stated that later in the meeting Council would be discussing police issues including patrolling times.
 - Shirley Allison asked for more details on the Fall Festival. Lynn Esser advised her that it was a Chamber event and that she might consider attending their meeting tomorrow night.
8. **Old Business:**
 - a) **Status on new water line under Hwy 215 East of Hwy H** – Rick Davis advised Council that Gayman would not be able to do the boring because they do not have the proper insurance and bonding for water projects. He is waiting on bids from other companies. The State prefers that whoever does the boring be the one to get all the permits. The cost for the boring will be more than first thought at approximately \$2400 and material cost will be around \$300.
 - b) **Status on paving Bradley St** – Rick Davis advised Council that there were overruns on the paving cost due to the unknown structure of the old pavement. He provided a write report on costs. The overages were \$2053 for extra asphalt and \$919 for extra gravel to raise the base to a more cost efficient level. Gravel being cheaper than asphalt.
 - c) **Status on Propane Contract for 2011-2012.** Diana Shanks moved to accept Dallas County Propane's bid for \$1.94 per gallon until April 1, 2012. Gary Dooley second. All in favor none opposed.
9. **New Business**
 - a) **Bill #115 – An Ordinance Approving and Authorizing Termination of Membership in the Missouri Public Utilities Commission.** Jamie Hannaford move to have the first reading of Bill #115 by title only. Michael Brakebill second. All in favor none opposed. Mayor Harralson read aloud by title only Bill #115. Jamie Hannaford move to approve the first reading of Bill #115 by title only and to have the second reading of Bill #115 by title only. Gary Dooley second. All in favor none opposed. Mayor Harralson read aloud by title only Bill #115. Jamie Hannaford moved to pass Bill #115. Gary Dooley second. Roll Call Vote: Jamie Hannaford-yes, Diana Shanks-yes, Gary Dooley-yes and Michael Brakebill-yes. Bill #115 passed and becomes Ordinance 266.
 - b) **Bids Letters for Banking Services for 2012 & 2013.** City Clerk Lynn Esser advised Council that the current contract with Community Bank of Pleasant Hope expires December 31, 2011. Copy of the bid letter was provided. Bid letters were hand delivered on September 12, 2011. Bids are due 5pm October 17, 2011 and will be opened at the City Council Meeting that night.
 - c) **Police Department Staffing.** Attorney Mel Gilbert advised Council that their discussion must be done in open session. General discussion was to have two temporary officers of equal status. Mel Gilbert advised that it was important to have one designated as temporary chief or officer in-charge. That officer would be responsible for all the monthly reports that are required. Council's discussion was that two temporary part time officer would better cover the City at those times when activities and actions should require a police presence. Michael Brakebill moved to advertise the open position in the Bolivar paper. This motion was out of order.

Gary Dooley moved to make Aaron Beauchamp Temporary Police Chief. Diana Shanks second. All in favor none opposed.

Michael Brakebill moved to amend Gary Dooley's motion and to split the 40-hours equally between the two current reserve officers Aaron Beauchamp and Shane Ireland. Jamie Hannaford second. All in favor none opposed.

Gary Dooley moved to pay both officers \$9.00 per hour not to exceed 40-hours between them. Jamie Hannaford second. All in favor none opposed.

Michael Brakebill moved to advertise for a new Chief of Police. The position would be a FT position with benefits at a salary equal to \$9.00 per hour. The ad shall run in the Bolivar newspaper for 2-weeks (4-issues). The applications shall be turned into the City Clerk no later than 5pm on October 14th and the City Clerk shall notify surrounding communities with police departments of the opening. Gary Dooley second. All in favor none opposed.

Lynn Esser advised Council that she had contacted the State of Missouri Department of Public Safety in connection with any obligations the City might have in connection with the sale of the unused light bar that was obtained with grant money in 2010. According to Heather Haslag Program Specialist – the Department of Public Safety prefers that equipment be kept at least 3-years, but since the light bar is under \$5,000 the City has no further obligations to the State and the light bar can therefore be sold.

10. Mayor's Communications

- Advised Council that the EEZ Board has been selected and Rick Davis sits on that Board. Rick Davis invited Council to attend the open session meeting that will be on October 18, 2011 at 10am at the Court House in Bolivar. It's an opportunity for communities to listen and participate

11. Park Committee Report – Margaret Gregory provided a written report and a copy of the invitation that is being sent to all businesses inviting them to participate in the Park Committee's "Trick-'R-Treat in the Park" on October 29, 2011.

12. Monthly Report Attorney

Open discussion on the legality of the sales tax that Battlefield, MO is trying to get on the ballot to support their police department. This type of sales tax is illegal for a 4th Class City under Missouri Law. Mel plans to pursue this issue of legality even if it means taking legal action in order to get a clear ruling from the State.

13. Monthly Report City Clerk

- Lynn Esser advised Council that the October water bills will include an increase in sales tax of 3/8% which Polk County is imposing for emergency services.
- All water and financial reports were provided. Profit & Loss Report for August was reviewed since August was a tough month for General Fund, Park Fund and the Sewer Fund.
- Lynn Esser advised Council that she is ready for the Finance Committee to review the first draft of the 2012 Budget.

14. Monthly Report Public Works

- Rick Davis asked Council that since the paving of Bradley came in under budget by approximately \$15,000 could he spend that money to repair Adams St and McCurry Street. The cost of asphalt keeps going up so if allowed to purchase some cold mix patching and to do chip & seal with the help of the County, the City could extend the life of these streets by 5-8 years at a savings of \$50-60k in future asphalt dollars. Jamie Hannaford moved to allow Rick to repair Adams St and McCurry St. Diana Shanks second. All in favor none opposed.
- Rick Davis - Advised Council that he is also a member of the Polk County Economic Development Committee which is developing a future growth plan for the entire county. He provided Council members with a copy of the committee's Strategic Plan. He invited Council to attend the October 11, 2011 meeting at CMH in Community Room #1 at 10am to discuss the plan.
- A community service person will be sealing the walls on the new restroom at the Park tomorrow.
- Pleasant Hope's Methodist Church had a gathering at the Park on 9/11/11 to perform community service and have picnic. The attendees painted all the poles in both parking lots at the Park and are planning to help paint fire hydrants around the City in the future.

Mayor Harralson said a citizen had spoken to him about how the non-handicap toilet doesn't match the new handicap toilet. Diana Shanks made motion to replace the non-handicap toilet for a price of no more than \$200. Michael Brakebill second. All in favor none opposed.

15. Monthly Report Police Dept – Aaron Beauchamp provided Council with a written report of activities. Discussion was had on the need for a schedule to cover more areas and the busiest times. The schedule would require more hours. Hours greater than the combined 40-hours approved for pay are to be defined as reserve officer hours.

16. Motion to go into closed session pursuant to RSMo 610.021, litigation, real estate, hiring, firing, disciplining of employees. no motion made

17. Adjourn – Jamie Hannaford moved to adjourn. Michael Brakebill second. All in favor none opposed. Mayor Harralson adjourned the meeting at 8:50pm.