



**City of Pleasant Hope**  
**P O Box 56**  
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### **Minutes Regular City Council Meeting September 19, 2016**

- 1) **Call to order** – Mayor called the meeting to order at 7:03pm
- 2) **Roll Call** – Aldermen present: Gary Dooley, Justin Carlson, Brad Mullings and Rodney Lee. Also present Mayor Richard Harralson, City Clerk Lynn Esser, Chief Ross, Public Works Director Rick Davis and Officers Armstrong and Smith.
- 3) **Moment of Silent Prayer**
- 4) **Approval of Agenda** – Rodney Lee moved to approve the Agenda. Justin Carlson second. All in favor none opposed.
- 5) **Approval of Minutes** – Regular Meeting August 15, 2016 and Closed Session Minutes for August 15, 2016. Gary Dooley moved to approve the minutes as presented. Justin Carlson second. All in favor none opposed.
- 6) **Approval of Pending Bills** – Rodney Lee moved to pay pending bills. Brad Mullings second. All in favor none opposed.
- 7) **Comments and Questions from the Public**
  - a) Don Self – 101 E Self – water bill – not in attendance
  - b) Dr. Robert Oblock – introduction by Chief Ross. Dr. Oblock introduced himself and spoke to the Board of Alderman about his law enforcement history, his company CNTA and his desire to be a Reserve Officer in Pleasant Hope. He was waiting to hear from the Chief in Webster County on the possibility of hold a dual commission. He also gave some personal history and noted how he is in a position to give back to communities and their police departments by providing free police training through CNTA and the possibility of contributing monetarily at times.
  - c) Marsha Poindexter – Triple Guard Insurance. Ms. Poindexter was recognized by the Mayor to speak on employee healthcare insurance costs and coverage. She provided the Board of Alderman with a saving comparison of costs against the current group rates. She discussed with the Board of Alderman the possibility of City still contributing to the cost each employee's individual insurances policies through a stipend. Rodney Lee moved to provide a stipend of \$50 to each employee to offset the costs of Vision and Dental insurance. This will be revisited at the regular October meeting. Justin Carlson second. All in favor none opposed. Concern was voiced by the City Clerk about how this \$50 would be paid out and how an auditor might look at the process.
- 8) **Old Business:**
  - a) Status on Letters to homeowners in connection with order to vacate the unused portion of Adams St. – Rick Davis advised the Board of Alderman that he is still working on these letters with the surveyor.
  - b) Status on bids repair of flood damage to ditch in front of Park - Rick Davis advised the Board of Alderman that it would be late October before the repairs would get started.
  - c) Status on Cleanup 204 N Main – Lynn Esser advised the Board of Alderman on the continued effort to collect on the cleanup of this location and the run-around that she is experiencing about ownership. She has consulted with city attorney on the issue.
  - d) Status on Storm Sirens – Rick Davis advised the Board of Alderman that the siren has been ordered but the arrival will take 6-8 weeks.
  - e) Status on Randy Rael Sewer Only Account – Rick Davis the Board of Alderman that he has ordered but not received all the parts to turn off the sewer for this location.
  - f) Status on Employee Healthcare Contracts – Lynn Esser & Chief Ross – See above dialog 7(c).
  - g) Status on Forecast 2016 & Budget 2017 – Lynn Esser advised the Board of Alderman that she has completed all the meetings with department heads and that the draft of their requests has been reviewed by the Finance Committee (Lynn Esser, Richard Harralson and Rodney Lee). Some changes were requested. The draft budget with support documentation will be provided at the October 17<sup>th</sup> regular meeting.

- h) Status on cleanup at the City Park as requested – Rick Davis advised the Board of Alderman that the cleanup was completed.
- i) Status on cleaning out the washout at Carolyn & Kay – Rick Davis advised the Board of Alderman that the clean out was completed.

**9) New Business**

- a) Rehire Bobby Smith as a Reserve Officer- Chief Ross requested the Board of Alderman approval to rehire Bobby Smith. Justin Carlson moved to allow the rehiring of Bobby Smith as Reserve Officer. Gary Dooley second. All in favor none opposed.
- b) Request to increase hourly rate to \$10 for Officer Armstrong – Chief Ross advised the Board of Alderman that Officer Armstrong has completed is probationary period and that he would like to increase his hourly rate of \$9.25 to \$10 per hour. Justin Carlson noted to the Chief that he was hear some grumbling from the community in connection with Officer Armstrong's demeanor. The Chief asked Officer Armstrong to address the Board. Aldermen Carlson and Lee expressed their views about the kind of demeanor they would like the police department to have in the community. Officer Armstrong acknowledged their concern. Justin Carlson moved to increase Officer Armstrong's hourly rate to \$10. Brad Mullings second. All in favor none opposed.
- c) Resignation from Officer Beaty – Chief Ross provided the Board of Alderman with a copy of Officer Beaty's resignation due to taking a FT position in Strafford effective 9/30/2016.
- d) Resignation of Zoning Administrator Sheldon Smith – Lynn Esser provided the Board of Alderman with a copy of Sheldon Smith's resignation due to increased work load and possibility of conflict of interest in the future. Rodney Lee moved to accept the resignation. Gary Dooley second. All in favor none opposed. The Board of Alderman discussed the duties and responsibilities of the Zoning Administrator and asked Public Works Director Rick Davis to take on the responsibilities. Rick Davis agreed. Rodney Lee moved to add the responsibilities of a Zoning Administrator to the job duties of Rick Davis the Public Work Director. Justin Carlson second. All in favor none opposed.
- e) Request to change payday from Friday to Monday – Chief Ross discussed the current pay week in connection with the actual payday and how it conflicts with the schedules that are assigned to his officers. They have to estimate their hours for Friday because they are paid for that Friday. Chief Ross requested that the City's work week be changed to Friday through Thursday (instead of Saturday thru Friday) with timecards still required on Friday morning to the City Clerk to process paychecks. Rodney Lee moved to change the workweek to Friday through Thursday with payday on Friday. Brad Mullings second. All in favor none opposed.
- f) Proposed Overtime and Compensatory Time Policy – Lynn Esser & Chief Ross present the Board of Alderman with the new policy. Q and A was had. Rodney Lee moved to replace the current Compensatory Policy with the Overtime and Compensatory Time Policy. Gary Dooley second. All in favor none opposed.
- g) Request approval to sell extra light bar – Chief Ross asked the Board of Alderman to allow him to sell the extra light bar to Highland Springs Security for \$150. Rodney Lee moved to allow the sale. Justin Carlson second. All in favor none oppose. Check from Highland Springs was accepted by the City Clerk.
- h) Request approval to implement mandatory drug screen for PHPD – Chief Ross advised the Board of Alderman that mandatory drug screening in today's world is a must. He would like to do pre-employment drug screens, drug screens if an officer is involved in a accident/incident and random screenings 2-3 times per year on the whole department including himself. He presented the costs of processing the screens at the CMH Clinic and the cost of kits that can be purchased locally. Q and A on how the sampling would be taken and handled, what happens if it comes out positive, etc. Gary Dooley moved to allow the Chief to purchase up to 10 testing kits @ no more than \$35 each and implement the drug screen program. Rodney Lee second. All in favor none opposed.
- i) Request approval to attend training in Eldon Mo - New Laws effective January 2017 – Chief Ross asked permission to attend training on Statutory Law Updates at a cost of \$125 plus meals and use the per diem set last meeting. Gary move to allow the training plus meals. Rodney Lee second. All in favor none opposed.

**10) Mayor and Alderman Communications**

- Rodney Lee noted that a speed limit sign should be posted just to the south of the football field for traffic headed to Hwy 215. Chief agreed. Rick Davis will install.
- Gary Dooley noted that speeding has increased on the square. Chief advised that he would look into increased patrols.

- Justin noted that 5482 Kay Street was now empty and the yard was overgrown.
  - Brad Mullings asked what the plans are for repairs on Bradley Street. Rick Davis provided him with an estimate of costs and discussed the reason for the problem was groundwater (a possible spring). Alderman Mullings asked to see bids on repairs done in sections for the next meeting. Rick Davis also noted that trash trucks and school buses turning around in the cul de sac are part of the problem.
- 11) **Monthly Report City Clerk** - Lynn Esser provided the Board of Alderman with all the required monthly reports for water and finances.
  - 12) **Monthly Report Public Works** – Rick Davis advised the Board of Alderman that he had a meeting with Great River Engineering on the possibilities of an 80/20 grant with MoDOT to put a sidewalk from the city Park to Power Blast. Rick also advised the Board of Alderman that he would be attending a meeting in Jefferson City tomorrow with the Economic Development Committee.
  - 13) **Monthly Report Police Dept.** – Chief Shawne Ross provided the Board of Alderman with a written activity report and a Statistic Report on traffic, number of tickets written, the number of reports taken and the number of arrests to date.
  - 14) **Motion to go into closed session pursuant to RSMo 610.021, litigation, real estate, hiring, firing, disciplining of employees.**
  - 15) **Adjourn**

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Mayor Richard Harralson

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City Clerk Lynn Esser