



**City of Pleasant Hope**  
**P O Box 56**  
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**Minutes for Regular City Council Meeting April 17, 2017**

- 1) **Call to order** – Mayor Harralson called the meeting to order at 7:03pm
- 2) **Roll Call** – Aldermen present: Rodney Lee, Brad Mullings, Gary Dooley and Justin Carlson. Also present: Mayor Richard Harralson, City Clerk Lynn Esser, Public Works Director Rick Davis, Chief Bobby Smith and Water/Wastewater Operator Troy Copeland and Officer Jeffrey Inmon.
- 3) **Moment of Silent Prayer**
- 4) **Approval of Agenda** – Rodney Lee moved to approve the Agenda. Justin Carlson second. All in favor none opposed.
- 5) **Approval of Minutes** – Regular Meeting March 20, 2017 – Justin Carlson moved to approve the minutes as presented. Gary Dooley second. All in favor none opposed.
- 6) **Approval of Pending Bills** – Rodney Lee moved to approve payment of pending bills. Brad Mullings second. All in favor none opposed.
- 7) **Presentation of the 2016 Financial Audit** – Brandon Talty CPA of KPM CPAs provided the Board of Alderman with copies of the completed 2016 Financial Audit. The opinion of KPM CPAs is that - “the basic financial statements present fairly, in all material respects”.
- 8) **Comments and Questions from the Public**
  - a) None
- 9) **Old Business:**
  - a) City Attorney – Travis Elliott addresses the following items in memo form followed by oral presentation:
    - i. Review of POST Commission Training Standards
    - ii. Opinion on Employment Contract with Dr. O’Block and Center for National Threat Assessment
    - iii. Intergovernmental Cooperative Agreement (Public Works Mutual Aid)
    - iv. Donation Agreement Document
  - b) Status on donated police vehicle – Chief Smith advised the Board of Alderman that the vehicle was not ready.
  - c) Status on mutual aid agreement from Bolivar City Attorney – Chief Bobby Smith advised the Board of Alderman that Bolivar was waiting for their attorney to complete.
  - d) Status on Business License Applications that are missing all the required paperwork – Lynn Esser advised the Board of Alderman that two businesses were still working on getting all their paperwork. She presented the Board of Alderman with a Business License Application for The Pharmacy LLC, 5492 Highway H Suite E. All paperwork was complete and application fee has been collected. Rodney Lee moved to approve the issuance of a Business Licenses for The Pharmacy. Brad Mullings second. All in favor none opposed.
  - e) Status on the Sewer Shut Off Valve installation at 312 S Main – Rick Davis advised the Board of Alderman that the hole is dug and the line located. The installation should be finished this week.
  - f) Status on straightening the fire hydrant at the corner of Main and Murray – Rick Davis advised the Board of Alderman that Joe Vinyard and Joe Thompson worked on the digging and backfilling since the City equipment was too small for the job. The project is complete.
  - g) Status on sidewalk project between W Adams and the High School – Rick Davis advised that this project has been cancelled
  - h) Status on Willow tree blocking drivers view at 5493 Kay St. –Chief Bobby Smith advised the Board of Alderman that the resident has been making small trimmings, but they are not sufficient for a safe view of traffic. He will send them a letter.
  - i) Status on storage tank removal at 2034 E Hwy 215 –Chief Bobby Smith advised the Board of Alderman that EPA got involved on Saturday and it is now in the hands of DNR.
  - j) Status on adding a cell phone to City account for the Police Dept. – Lynn Esser advised the Board of Alderman that a free phone is being shipped and the monthly cost will be \$48 added to the current Verizon government account.

- k) BILL # 178 - An Ordinance Amending Ordinance 249(H) Pertaining To The Pay Rates Of Employees Of The City Of Pleasant Hope By Position. Rodney Lee moved to have the first reading of BILL # 178 by title only. Brad Mullings second. All in favor none opposed. Mayor Richard Harralson read aloud BILL # 178 by title only. Rodney Lee moved to approve the first reading of BILL #178 and to have the second reading of BILL #178 by title only. Brad Mullings second. All in favor none opposed. Mayor Harralson read aloud BILL # 178 by title only. Rodney Lee moved to approve the second reading and to pass BILL #178. Gary Dooley second. Roll Call Vote: Gary Dooley-yes, Justin Carlson-yes, Brad Mullings-yes and Rodney Lee-yes. BILL #178 became Ordinance 249(i).
- l) Motion to accept the election results of April 4, 2017. Justin Carlson moved to accept the election results for April 4, 2017. Gary Dooley second. All in favor none opposed. Justin Carlson gave up his seat to Shannon Brakebill.

#### 10) New Business

- a) Swearing in of the newly elected Board Members – City Clerk Lynn Esser administer the Oath of Office to Richard Harralson as Mayor, Rodney Lee as Alderman-at-Large and to Shannon Brakebill as Alderman-at-Large.
- b) Selection of a Board President – Gary Dooley moved to have Rodney Lee continue as President of the Board. Brad Mullings second. All in favor. Rodney Lee accepted.
- c) Selection of a third signer for city business – Rodney Lee moved to have Gary Dooley continue as the third signer for city business. Brad Mullings second. All in favor none opposed. Gary Dooley accepted.
- d) Selection of a representative to sit on Zoning Commission – Gary Dooley moved to have Brad Mullings represent the Board of Alderman on the Planning & Zoning Commission. Rodney Lee second. All in favor none opposed. Brad Mullings accepted with Rodney Lee as his backup should he not be available.
- e) Annual review of City’s Ethics Policy – Lynn Esser advised the new Board of Alderman that the Ethics Policy is reviewed annually by the Board and every employee. She provided the Board of Alderman with individual copies of the Policy and a Certification letter to be signed and returned to her before the next meeting.
- f) U-Link Wireless Internet Solutions – Matt Thompson called Rick and said he was running late and he wished to be moved the later in the meeting. Later in the meeting Matt Thompson presented himself and his company to the Board of Alderman. Mr. Thompson would like to lease space on the City water tower equipment that would provide Internet Service to the area. Mr. Thompson discussed what kind of equipment and how it might attach. He requested permission from the Board of Alderman to climb the water tower and look first hand at the options for attaching his equipment and then come back with a more definitive presentation. Rodney Lee moved to allow Mr. Thompson to climb the water tower if he provided a copy of his liability insurance to the City Clerk. Gary Dooley second. All in favor none opposed.

#### 11) Mayor and Alderman Communications

- The Mayor briefly touched on the MML article included in the packet about “What is a Use Tax?”.
- Rodney Lee asked Chief Bobby Smith how the nuisance ordinance enforcement was progressing.
- Rodney Lee asked Rick Davis if the storm water drainage areas had been reviewed for problems and to check on the ones on Carolyn St.
- Gary Dooley asked if the ditch maintenance at the front of the Park was complete. Rick Davis responded that he would cover that question in his monthly report.

#### 12) Monthly Report City Clerk - Lynn Esser – Lynn Esser provided the Board of Alderman with a simplified view of 1<sup>st</sup> Quarter Profit & Loss to Budget. She also provided all the required monthly financial and utility reports.

#### 13) Monthly Report Public Works –

- Troy Copeland advised the Board of Alderman that summer helps was in the budget and he would like to bring David McIntosh back on for the summer. He provided the Board of Alderman with a list of projects that would be worked on with some seasonal help. Rodney Lee moved to hire David McIntosh as summer help. Gary Dooley second. All in favor none opposed.
- Rick Davis advised the Board of Alderman that the concrete wall at the park was complete and asked if they would like to continue that wall north to the walking bridge. General consensus was to wait and see how a spring rain was directed and if the fill behind the wall holds.
- Rick Davis advised the Board of Alderman that he has continued to look for grants that would be of no cost to the City. He has been working with a former City of Pleasant Hope resident Jennifer Duggins who is now a grant writer. She has proposed looking at a Ford Foundation Grant that is 100% financed (no cost to the City). This grant could provide the sidewalks that have been under review for other grants that require a portion of the cost be paid by the City. Ms. Duggins has provided the Board of Alderman with a proposed fee structure for her to research and write the grant. Rodney Lee moved to accept Ms. Duggins fee structure and to allow

Rick Davis to pursue the grant. Gary Dooley second. All in favor none opposed. Rick Davis asked the City Attorney about sidewalk liability coverage. Travis Elliott noted that most cities have an ordinance stating that the landowner is responsible of the maintenance, repair and liability coverage of a sidewalk on their property.

- Rick Davis advised the Board of Alderman that the storm sirens cannot be set off by the 911 Center due to a radio frequency issue on the part of the 911 Center. Sarah at 911 Center is working to get the frequency problem resolved. Rick can set off the City of Pleasant Hope storm sirens manual or through a radio in his truck.

- 14) **Monthly Report Police Dept. – Police** Chief Bobby Smith provided the Board of Alderman with a written report of activities for the PHPD. Chief Smith presented the Board of Alderman with bids to purchase uniforms and ammo. City Clerk Lynn Esser confirmed that these items were in the budget. Rodney Lee moved to allow the Chief to purchase \$530 worth of uniforms with patches. Brad Mullings second. All in favor none opposed. Rodney Lee moved to allow the purchase of ammo with bids as presented. Brad Mullings second. All in favor none opposed. Chief Smith advised the Board of Alderman that training through CNTA has fallen through and he would like to sign the department up for online training through *LocalGovU*. City Clerk Lynn Esser confirmed that training was in the budget. Rodney Lee moved to allow the Chief to sign up for online training with *LocalGovU*. Brad Mullings second. All in favor none opposed. Chief Smith requested permission to suspend the Reserve Officer Program. He would like to rewrite the program and include some specific qualifications for officers to participate in the program. Gary Dooley moved to temporarily suspend the Reserve Officer Program. Shannon Brakebill second. All in favor none opposed.
- 15) **Motion to go into closed session pursuant to RSMo 610.021, litigation, real estate, hiring, firing, disciplining of employees.**
- 16) **Adjourn** – Gary Dooley moved to adjourn. Brad Mullings second. All in favor none opposed. Mayor Harralson adjourned the meeting at 9:02pm.

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Mayor Richard Harralson

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City Clerk Lynn Esser