



City of Pleasant Hope
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Minutes for the Regular City Council Meeting December 18, 2017

- 1) **Call to Order** – Mayor Richard Harralson called the meeting to order at 7:02pm.
- 2) **Roll Call** – Alderman present: Gary Dooley, Rodney Lee, Brad Mullings. Alderman Shannon Brakebill was absent. Also in attendance: Mayor Richard Harralson, City Clerk Lynn Esser, Public Works Director Rick Davis, Chief Bobby Smith and Sgt Jeffery Inmon.
- 3) **Moment of Silent Prayer**
- 4) **Approval of Agenda** – Rodney Lee moved to approve the agenda. Brad Mullings second. All in favor none opposed.
- 5) **Approval of Minutes** – Regular Meeting of November 20, 2017. Gary Dooley moved to approve the minutes as presented. Rodney Lee second. All in favor none opposed.
- 6) **Approval of Pending Bills** – Brad Mullings moved to pay pending bills. City Clerk Lynn Esser asked if the attached request for \$30 worth of fuel purchased by the Chief in Bolivar with his own money was also being approved for reimbursement. Rodney Lee and Brad Mullings asked for more explanation, including question about the discrepancies in both the Daily Activity Log and car Mileage Log for the time frame. Rodney Lee second. All in favor none opposed.
- 7) **Comments and Questions from the Public**
 - a) none
- 8) **Bids Opening for 2018 Services**
 - a) Fuel Service Bids for 2018 – City Clerk Lynn Esser advised the Board of Alderman that all three stations in Pleasant Hope received letters to submit bids no later than 5pm on Friday December 15th. She received one on time bid from Hillenburg Station. She also received a late bid from Next Stop. Rodney Lee moved to not review/except the late bid from Next Stop. Gary Dooley second. All in favor none opposed. Rodney Lee moved to accept the on time bid from Hillenburg Station. Brad Mullings second. All in favor none opposed.
 - b) Trash Service Bids for 2018 – City Clerk Lynn Esser advised the Board of Alderman that she sent letters to four trash service companies. She received two bids.

Republic Services	\$52.75 per month
Ozark Mountain Sanitation	\$35.00 per month

Gary Dooley moved to accept the bid from Ozark Mountain Sanitation. Rodney Lee second. All in favor none opposed.
 - c) City Attorney Bids for 2018 – City Clerk Lynn Esser advised to Board of Alderman that bid letters were sent to four law offices that had placed bids before. She received only one bid from the current city attorney Travis Elliott of Ellis, Ellis, Hammons & Johnson PC. The bid did not contain any price increase. Rodney Lee moved to accept Travis Elliott’s bid for City Attorney. Brad Mullings second. All in favor none opposed.
 - d) Review Contract from Mullings Commercial – Rental for City Hall 2018. This item could not be reviewed since Brad Mullings would have to abstain from the vote and there would not be a quorum. This contract will be placed on next month agenda.
- 9) **Old Business:**
 - a) Status on the junk in yard at 5482 Kay St. – Sgt. Inmon reported citation was issued.
 - b) Status on bids & sale of 4-old PHPD radios – Chief Smith reported no bids received. He will approach CMH, Mercy and Cox security for possible bids.
 - c) Status on general sweep of the City for Ordinance violations – Rodney Lee. PHPD reported 8-homes received citations.
- 10) **New Business**
 - a) **BILL #180** – AN ORDINANCE AMENDING AN ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING ON JANUARY 1, 2017 AND APPROPRIATING FUNDS PURSUANT THERETO:
Rodney Lee moved to have the first reading of BILL #180 by title only. Brad Mullings second. All in favor none opposed. Mayor Richard Harralson read aloud Bill #180 by title only. Rodney Lee moved to approve the first reading of BILL #180 and have the second reading of BILL #180 by title only. Gary Dooley second. All in favor

none opposed. Mayor Richard Harralson read aloud Bill #180 by title only. Rodney Lee moved to approve the second reading and to pass BILL #180. Brad Mullings second. Roll Call Vote: Gary Dooley-yes, Rodney Lee- yes and Brad Mullings-yes. Shannon Brakebill absent. BILL #180 passed and became Ordinance 321.

b) BILL #181 - AN ORDINANCE ADOPTING AN ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING ON JANUARY 1, 2018 AND APPROPRIATING FUNDS PURSUANT THERETO:

Rodney Lee moved to have the first reading of BILL #181 by title only. Brad Mullings second. All in favor none opposed. Mayor Richard Harralson read aloud Bill #181 by title only. Rodney Lee moved to approve the first reading of BILL #181 and have the second reading of BILL #181 by title only. Brad Mullings second. All in favor none opposed. Mayor Richard Harralson read aloud Bill #181 by title only. Rodney Lee moved to approve the second reading and to pass BILL #181. Brad Mullings second. Roll Call Vote: Gary Dooley-yes, Rodney Lee- yes and Brad Mullings-yes. Shannon Brakebill absent. BILL #181 passed and became Ordinance 322.

c) BILL #182 – AN ORDINANCE AMENDING ORDINANCE 249 PERTAINING TO THE PAY RATES OF EMPLOYEES, OF THE CITY OF PLEASANT HOPE, BY POSITION

Rodney Lee moved to amend Bill #182 to be effective on January 1, 2018 and to have the first reading of BILL #182 by title only. Brad Mullings second. All in favor none opposed. Mayor Richard Harralson read aloud Bill #182 by title only. Rodney Lee moved to approve the first reading of BILL #182 and have the second reading of BILL #182 by title only. Gary Dooley second. All in favor none opposed. Mayor Richard Harralson read aloud Bill #182 by title only. Rodney Lee moved to approve the second reading and to pass BILL #182. Gary Dooley second. Roll Call Vote: Gary Dooley-yes, Rodney Lee- yes and Brad Mullings-yes. Shannon Brakebill absent. BILL #182 passed and became Ordinance 249(j).

d) Polk County Hazard Mitigation Plan annual review – Rick Davis advised the Board of Alderman that the annual review for the Mitigation Plan would include attending several meetings over the upcoming months. This first one was on December 13th. There are numerous things that need to be changed and updated in the plan. The plan is due for completion to SEMA by May 2, 2018.

11) Mayor and Alderman Communications

Rodney Lee asked if the tree in the park with the Christmas lights could be shaped. Rick Davis will look into the situation.

12) Monthly Report City Clerk - Lynn Esser – provided all the monthly financial and utility reports as required.

13) Monthly Report Public Works – Rick Davis opened a discussion about acquiring the use of an outbuilding at the corner of 530th and KK. The property and building are owned by Moon Ridge Foods. Discussion was had about the condition of the building, the use of the building and what it would cost to make it serviceable. Gary Dooley moved to allow Rick Davis to pursue conversation with Moon Ridge on behalf of the City. Rodney Lee second. All in favor none opposed.

14) Monthly Report Police Dept. – Police Chief Bobby Smith provided the Board of Alderman a report of year to date incidents compared to the same time last year. Mayor Harralson asked for monthly activity report. Rodney Lee asked for a January work schedule. Both of which are supposed to be part of the month report package. Chief and Sgt said they would provide them. Chief Smith introduced the new Reserve Officer Terin Cantrell. The Chief and Sgt Inmon gave an update on the accusations from FormDocs about using pirated report writing software. The issue has been referred to the City Attorney. Both the Chief and Sgt advised and discussed the need for a new report writing software since they only have MS Word which is not conducive to sharing with each other, the County or the Attorney. Two different vendor products were discussed in detail. Rodney Lee moved to approve the purchase of Exec Direct Standard SSP software from Competitive Edge Software Inc. at a cost of \$1800. Brad Mullings second. All in favor none opposed.

15) Motion to go into closed session pursuant to RSMo 610.021, litigation, real estate, hiring, firing, disciplining of employees. Unused

16) Adjourn – Gary Dooley moved to adjourn. Rodney Lee second. All in favor none opposed. Mayor adjourned the meeting at 8:08pm

Richard Harralson, Mayor

Lynn Esser, City Clerk