



*City of Pleasant Hope*  
*304 E Miller Street*  
*417-267-2112*

---

**Minutes of Regular City Council Meeting December 20, 2021 at 7pm**

- 1) **Call to Order** – Mayor Harralson called the meeting to order at 7:05pm.
- 2) **Roll Call** - Aldermen present: Shannon Brakebill, Gary Dooley, Rodney Lee and Alderman Sandy Richardson absent. Also present: City Clerk Lynn Esser, Chief Terin Cantrell, and Public Works Joe Thompson.
- 3) **Moment of Silent Prayer**
- 4) **Approval of Agenda** – Gary Dooley moved to approve the Agenda. Rodney Lee second. All in favor none opposed.
- 5) **Approval of Minutes** – November 12, 2021. Rodney Lee moved to approve the Minutes as presented. Shannon Brakebill second. All in favor none opposed.
- 6) **Approval of Pending Bills** - City Clerk Lynn Esser requested MRWA, Missouri Trust for Workers’ Comp Membership, and SMCOG Membership be added to list for payment. Rodney Lee moved to approve payment of pending bills with additions. Gary Dooley second. All in favor none opposed.
- 7) **Bid opening for purchase of DX45 Tractor** – Joe Thompson reported he had not received any bids on the tractor. Advised the Board that Cooks in Clinton would purchase for \$2500, but we deliver. Board advised Thompson to see if he could get that price or more locally if not take it to Clinton.
- 8) **Comments and Questions from the Public**
  - a)
- 9) **Old Business:**
  - a) Status on Refinancing of Water Bonds to lower rates – Lynn Esser report conversations with USDA and Attorney Travis Elliott. She requested to be able to let a bid to other municipal financier and see if the City could get a better rate than Davidson offered. Council had no problem with continuing to seek refinancing.
  - b) Status on Contract with WON Communication lease of tower space – Lynn Esser advised the Board that the contract was sent over to the Attorney Travis Elliott. Travis is not entirely pleased with some of the wording and is revising the contract before City signs.
  - c) Update on new website – Lynn Esser presented the Board with printout of the new home page mockup and a generic mockup of a department page. Next step is to convert documents to be added to the site to PDFs and sent them to the designer to implement. Training sessions have been scheduled City Clerk, Assistant Clerk and Chief will be taking the training.
  - d) Update on ARPA – Lynn Esser new and hopefully final updates to the Interim Final Rule. New documents included reporting guidelines and “Tool Kits” to help with the process.
  - e) Final Budget Item discussions before passage – Lynn Esser opened the discussion with Joe Thompson presenting a request for Professional Lawn treatments for the Park; only two bids were received and discussed. Shannon Brakebill moved to accept the bid from American Turf for 7(seven) treatments over 12-months starting in April at a cost of \$2838. Rodney Lee second. All in favor none opposed. Thompson also requested a roofing project for the Well Houses, but was not satisfied with the bids and would like to address this project again mid-year. He also requested a fencing project in the Park to continue (finish) putting privacy fence up. Again he was not satisfied with the bids and would like to address this project at mid-year. Lynn Esser provided the Board of Alderman with a written Payroll Summary and 2022 Payroll recommendations based on service dates. Shannon Brakebill moved to accept the 2022 payroll recommendations. Rodney Lee second. All in favor
- 10) **New Business**
  - a) Approval for Mayor to sign Letter of Engagement with Ellis, Ellis, Hammonds & Johnson for the attorney services of Travis Elliott for 2022. Rodney Lee moved to allow the Mayor to sign off on the Letter of Engagement keeping Travis Elliott as the City Attorney for 2022. Gary Dooley second. All in favor none opposed.
  - b) **Resolution 1-2021 to allow the Mayor to make application to Department of Natural Resources for Grant money to have an Engineering study completed on the City of Pleasant Hope’s lagoon system.** Rodney Lee moved to allow the Mayor to sign the Grant Application. Gary Dooley second. All in favor none opposed.
  - c) **Bill # 211– AN ORDINANCE AMENDING AN ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING ON JANUARY 1, 2021 AND APPROPRIATING FUND PURSUANT THERETO:** Rodney Lee move to have the first reading of Bill #211 by title only. Shannon Brakebill second. All in favor none opposed. Mayor Harralson read aloud Bill #211 by title only. Rodney Lee moved to approve the first reading of Bill #211 and to have the second reading of Bill #211 by title only. Gary Dooley

second. All in favor none opposed. Mayor Harralson read aloud Bill #211 by title only. Rodney Lee moved to approve the second reading and to pass Bill #211. Shannon Brakebill second. Roll Call Vote: Rodney Lee-yes, Gary Dooley-yes and Shannon Brakebill-yes. Sandy Richardson absent. Bill #211 became Ordinance 347.

- d) **BILL# 212 – AN ORDINANCE ADOPTING AN ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING ON JANUARY 1, 2022 AND APPROPRIATING FUNDS PURSUANT THEREOF:** Rodney Lee move to have the first reading of Bill #212 with additions by title only. Shannon Brakebill second. All in favor none opposed. Mayor Harralson read aloud Bill #212 by title only. Rodney Lee moved to approve the first reading of Bill #212 and to have the second reading of Bill #212 with additions by title only. Gary Dooley second. All in favor none opposed. Mayor Harralson read aloud Bill #212 by title only. Rodney Lee moved to approve the second reading and to pass Bill #212. Shannon Brakebill second. Roll Call Vote: Rodney Lee-yes, Gary Dooley-yes and Shannon Brakebill-yes. Sandy Richardson absent. Bill #212 became Ordinance 348.
- e) **BILL# 213 – AN ORDINANCE TO ADOPT 2015 ICC CODES WHICH INCLUDES FIRE CODES, BUILDING CODES, PLUMBING CODES, MECHANICAL CODES AND FUEL GAS CODES; AND TO AMEND THE ICC 2015 AND RAISE THE STANDARDS FOR IRC R403.1.3.1 & 2 AND SECTION 305.4 TO 2018 CODE.** Rodney Lee move to have the first reading of Bill #213 by title only. Gary Dooley second. All in favor none opposed. Mayor Harralson read aloud Bill #213 by title only. Rodney Lee moved to approve the first reading of Bill #213 and to have the second reading of Bill #213 by title only. Shannon Brakebill second. All in favor none opposed. Mayor Harralson read aloud Bill #213 by title only. Rodney Lee moved to approve the second reading and to pass Bill #213. Gary Dooley second. Roll Call Vote: Rodney Lee-yes, Gary Dooley-yes and Shannon Brakebill-yes. Sandy Richardson absent. Bill #213 became Ordinance 349.
- f) **Resolution 2-2021 to set the employee mileage reimbursement amount for 2022.** Rodney Lee moved to approve Resolution 2-2021. Gary Dooley second. All in favor none opposed.
- g) **Formal Appointments to Southwest Missouri Council of Governments (SMCOG) and to Transportation Alliance Council (TAC) and for a City of Pleasant Hope local Emergency Management Manager of Record.** Lynn Esser advised the Board on the hierarchy of SMCOG and TAC based on a conversation with Jason Ray Executive Director of SMCOG. Mr. Ray advised her that the one seat is allocated to each member of SMCOG. That seat has one vote. The seat defaults to the highest elected official or a designee appointed by the Board of Aldermen. Member of TAC are chosen by the Transportation Alliance Commission and are not chosen by any City or by SMCOG. Discussion was had by the Board of Alderman and even though Rick Davis volunteered to continue in both of these roles representing the City of Pleasant Hope the Board of Alderman found it in the best interest of the City to assign the SMCOG seat to someone else. But since TAC does their own selecting and covers the county, Rick Davis's role is still a good choice. Gary Dooley moved to Appoint Tana McMurrey as the City representative with SMCOG. Shannon Brakebill second. All in favor none opposed.
- a) **Planning and Zoning Report –** Rodney Lee/Sandy Richardson. Lynn Esser provided Rodney Lee with a list of training dates from SMCOG for members of to attend.

**11) Mayor and Alderman Communications**

Mayor – discuss a fuel allowance for Joe Thompson. The City truck is at Bill Grants for assessment of problems and what it is worth leaving no vehicles for trips outside the City (Springfield & Bolivar) to deliver water samples and wastewater samples. Therefore Joe Thompson has been drive is personal vehicle for city business. Joe assured the Board it was not an issue to use is own vehicle. Gary Dooley moved to allocation one tank of fuel per month from Hillenburg Station for Joe Thompson until other vehicle arrangements can be made. Rodney Lee second. All in favor none opposed.

**12) Monthly Report City Clerk -** Lynn Esser – All monthly reports where provided.

**13) Monthly Report Public Works –** Joe Thompson advised the Board of Alderman that sampling has started at the Lagoon check for Covid content and types. DNR Auditor was in and except the pass failures that are being addressed the audit went very well and currently look to be in good order. A writing report from the Auditor will be forth coming. Joe also reported on the completion of numerous projects, upgrades, cleanup and the organization of a ton of paper. He also gave credit to Tana and Lynn for working with him as a team to accomplish things that have needed attention

**14) Monthly Report Police Dept. –** Chief Terin Cantrell provided a monthly report on department activities. He discussed his search for a police car from last month's permission to pursue. He provided a print out of four cars that he was watching and bidding on that would be a good replacement for the one or two of the current vehicles. All four cars totaled together are less than the allocated amount defined by Council. The City does not have a maternity or paternity policy. Chief's wife is due December 24 and he would like to be able to access is 2022 vacation early. Gary Dooley move to allow. Shannon second. All in favor none opposed.

**15) Motion to go into closed session pursuant to RSMo 610.021 (1)(2)(3), litigation, real estate, hiring, firing, disciplining of employees.**

**16) Adjourn –** Gary Dooley moved to adjourn. Shannon Brakebill second. All in favor none opposed. Mayor Harralson adjourned the meeting at 9:50pm