



City of Pleasant Hope
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Minutes Regular City Council Meeting February 20, 2017

- 1) **Call to order** – Mayor Richard Harralson called the meeting to order at 7pm.
- 2) **Roll Call** – Aldermen present: Gary Dooley, Justin Carlson, Rodney Lee and Brad Mullings. Also present: City Clerk Lynn Esser, Public Works Director Rick Davis and Chief Bobby Smith.
- 3) **Moment of Silent Prayer**
- 4) **Approval of Agenda** – Rodney Lee moved to approve the agenda. Justin Carlson second. All in favor none opposed.
- 5) **Approval of Minutes** – Regular Meeting January 16, 2017 – Rodney Lee moved to approve the minutes as presented. Justin Carlson second. All in favor none opposed.
- 6) **Approval of Pending Bills** – Justin Carlson moved to approve pending bills. Rodney Lee second. All in favor none opposed.
- 7) **Comments and Questions from the Public**
 - a) Tony Busby – 401 S Main – Business Opportunities For Pleasant Hope – not in attendance.
 - b) Ashlea Hill – 112 W Adams – water leak. Doyle Hill, father of Ashlea Hill, addressed the Board of Alderman about 112 W. Adams. Mr. Hill advised the Board of Alderman that his daughter never had opportunity to live in the house which had been vacant for many years. She was out of town when the pipe burst. Since she never actually live in the house there was no history for the Board of Alderman to calculate an average credit. Rodney Lee made motion to give special dispensation under the circumstances and moved to keep her deposit and close the account. Justin Carlson second. All in favor none opposed.
- 8) **Old Business:**
 - a) Review business license request from “Teeden” to have a BYOB atmosphere – Alderman Carlson asked what the research of RSMo produced. Lynn Esser provided a copy of an MML article “Liquor in Missouri” from September 2016 to provide information about Missouri Liquor Law. The City Clerk was directed to follow up with Polk County liquor license requirements and to prepare an amending ordinance to the current Municipal Code adding licensing requirement and fees for “Consumption of Intoxicating Liquor”.
 - b) Status on the formal mutual aid agreements with Bolivar Public Works and Polk County – Rick Davis advised the Board of Alderman that he has made contact with key people and written agreements are in the works.
 - c) Status on Business Application for: Pleasant Hope Assembly - Neighbor House – 109 N Main – Lynn Esser advised the Board of Alderman that all fees have been paid but paperwork still incomplete. Business is not yet open.
 - d) Status on Business Application for: Studio Salon in home Whitney Bader – 209 S Rush – Lynn Esser advised the Board of Alderman that all fees have been paid but paperwork still incomplete. Business is not yet open.
- 9) **New Business**
 - a) Bill #175 – An Ordinance to Rescind Section 230.300 of Article II Chapter 230 of the Pleasant Hope Municipal Code. - Rodney Lee moved to have the first reading of Bill #175 by title only. Justin Carlson second. All in favor none opposed. Mayor Harralson read aloud by title only Bill #175. Rodney Lee moved to approve the first reading and have the second reading of Bill #175 by title only. Gary Dooley second. All in favor none opposed. Mayor Harralson read aloud Bill #175 by title only. Rodney Lee moved to approve the second reading of Bill #175 and to pass Bill #175. Justin Carlson second. Roll Call Vote: Gary Dooley-yes, Rodney Lee-yes, Brad Mullings-yes and Justin Carlson-yes. Bill #175 passed and becomes Ordinance 317.
 - b) Bill #176 – An Ordinance to Amend Ordinance 295 - The Codification of Ordinances in the City of Pleasant Hope. - Rodney Lee moved to have the first reading of Bill #176 by title only. Justin Carlson second. All in favor none opposed. Mayor Harralson read aloud by title only Bill #176. Rodney Lee moved to approve the first reading and have the second reading of Bill #176 by title only. Brad Mullings second. All in favor none opposed. Mayor Harralson read aloud Bill #176 by title only. Rodney Lee moved to approve the second reading of Bill #176 and to pass Bill #176. Gary Dooley second. Roll Call Vote: Gary Dooley-yes, Rodney Lee-yes, Brad Mullings-yes and Justin Carlson-yes. Bill #176 passed and becomes Ordinance 318.
 - c) Request to expense the printing of 3-paper copies of the RSMo – Lynn Esser asked the Board of Alderman permission to spend under \$100 to have the required three copies per RSMo. Rodney Lee moved to approve the printing cost for three copies of the City of Pleasant Hope Municipal Code as required by the State. Justin Carlson second. All in favor none opposed.
 - d) Review & Approve Vendor List for 2017 – Lynn Esser provided a printed copy of the currently used vendors and a few new vendors as reviewed and provided by each department head. Justin Carlson moved to approve the Vendor List for 2017. Gary Dooley second. All in favor none opposed.

- e) Proposal to adopt a Check Replacement Policy – Lynn Esser addressed the Board of Alderman on the issue of documenting and providing replacement checks and replacement W-2s. The Board of Alderman was given a form for each issue which would be adopted as policy. Rodney Lee moved to approve both the Replacement Check Policy (form) and the W-2 Replacement Policy (form) with fees and to have these policies reviewed annually. Justin Carlson second. All in favor none opposed.
- f) Proposal to adopt a W-2 Replacement Policy – see motion above.

10) Mayor and Alderman Communications

Justin Carlson:

- Asked Rick Davis if the sewer shut-off parts purchased for 312 S Main (Randy Rael) have all arrived and when the installation was planned. Rick Davis acknowledged that the parts were all in and the installation will be done soon along with straightening the fire hydrant at the corner of Murray and Main.
- Asked Rick Davis the status of the sidewalk grant. Rick Davis advised the Board of Alderman that the City was not chosen to receive the grant for a sidewalk from the Park to the junction of 215 and H, however he was working with MoDOT on a sidewalk from corner of Main and W Adams to the High School. He has been talking with Polk County Health department about a \$1,000 grant that could be used to help defray the cost by providing the necessary ADA required ramp corners.
- Voiced concern about children playing around the electrical box at the property line of 5493 Kay. Rick Davis would contact the electric company and get their recommendations on making sure it was safe.
- Justin Carlson acknowledged Rick Davis for all of his many responsibilities and how well the City of Pleasant Hope is represented for economic development, as a board member for TAC, as the P&Z Administrator, Emergency Management Director and his most commonly known title of Public Works Director. Public Works Director just doesn't cover it all.

Gary Dooley:

- Asked about the parking of farm equipment at the fence line on Pirate Lane. He was under the impression that it was supposed to be parked behind the barn. Rick Davis responded that he would help Chief Smith to get up-to-date on the Pirate Lane issues.

Rodney Lee:

- Asked what the status was on the trimming the Willow tree that is blocking a clear view when exiting the parking lot to go east on Carolyn St. Rick Davis advised the Board of Alderman that he had not contacted the owner yet and would bring Chief Smith up-to-date.
- Asked Rick Davis what was going on with old vehicles at 2009 Carolyn St. - Rick Davis responded that he would bring Chief Smith up-to-date.
- Asked Rick Davis what was going on with all the old storage tanks on the property at 2034 E Highway 215. Rick Davis responded that the owner was in the process of having them removed.

11) Monthly Report City Clerk - Lynn Esser provided copies of required monthly financial and water utility reports.

12) Monthly Report Public Works – Rick Davis briefed the Board of Alderman on the repairs at Lift #1 and Lift#2. He also updated the Board of Alderman on the Mayfield Bridge being smoothed with the help of a grinder and manpower from Bolivar Public Works.

13) Monthly Report Police Dept. – Police Chief Bobby Smith provided the Board of Alderman with a written monthly report of PHPD activities. Rodney Lee requested some statistics to go along with the reports next month. Chief Smith advised the Board of Alderman that he was having problems hiring a new FT Officer at \$10 per hour. He provided the board with conversation about the entry level wages for some surrounding areas. Gary Dooley moved to allow the Chief to offer \$13 per hour for a FT Officer. Rodney Lee second. All in favor none opposed. Chief Smith advised the Board of Alderman that the Crown Vic was in need of a transmission and the Durango was still having ABS braking problems. Repairs could cost \$3,300. He is still checking prices.

14) Motion to go into closed session pursuant to RSMo 610.021, litigation, real estate, hiring, firing, disciplining of employees. Not used.

15) Adjourn – Gary Dooley moved to adjourn. Justin Carlson second. All in favor none opposed. Mayor Harralson adjourned the meeting at 8:38pm.

Mayor Richard Harralson

City Clerk Lynn Esser.