



City of Pleasant Hope
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Regular City Council Meeting July 17, 2017

Minutes

- 1) **Call to order – Mayor Harralson called the meeting to order at 7:03pm**
- 2) **Roll Call –** Aldermen present: Gary Dooley, Shannon Brakebill, Rodney Lee and Brad Mullings. Also present: Mayor Richard Harralson, City Clerk Lynn Esser, Public Works Director Rick Davis, Sgt. Jeffrey Inmon and Chief Bobby Smith.
- 3) **Moment of Silent Prayer**
- 4) **Approval of Agenda** - Rodney Lee moved to approve the Agenda. Gary Dooley second. All in favor none opposed.
- 5) **Approval of Minutes** – Regular Meeting June 19, 2017 and Closed Session for June 19, 2017. Shannon Brakebill moved to approve all minutes as presented. Rodney Lee second. All in favor none opposed.
- 6) **Approval of Pending Bills** – City Clerk asked the Board to add payment to Mayor Harralson for electrical parts he purchased for the City Park totaling \$40.10. Rodney Lee moved to amend pending bills to include the \$40.10 and approve payment of the pending bills. Shannon Brakebill second. All in favor.
- 7) **Comments and Questions from the Public**
 - a) None
- 8) **Old Business:**
 - a) Status on mutual aid agreement with Bolivar PD from Bolivar City Attorney – Chief Bobby Smith reported still waiting on the Bolivar City Attorney.
 - b) Status on mutual aid agreement with City of Bolivar Public Works – Rick Davis reported still waiting on the Bolivar City Attorney.
 - c) Status on the acquisition of a repeater – Chief Bobby Smith advised the Board of Alderman that they were waiting on the FCC License.
 - d) Status on Annual Business and Liquor License Applications – Lynn Esser reported that only two licenses were still outstanding. Rodney Lee moved to approve the completed applications and the have a status report next month. Brad Mullings second. All in favor none opposed.
 - e) Discussion on 4-Way Stop at the intersection of Highway 215 & Highway H - Shannon Brakebill opened the discussion and Rick Davis advised the Board of Alderman that the decision was not in the hands of the Board. The State had made the decision to change the intersection to 4-way stop and that they should just be advised.
- 9) **New Business**
 - a) Introduction of two new Reserve Officers – Chief Bobby Smith introduced Billie Deckard as his choice for Reserve Officer. He reviewed Ms. Deckard credentials with the Board. Rodney Lee moved to accept the appointment of Ms. Deckard as a Reserve Officer. Shannon Brakebill second. All in favor none opposed. Chief Smith advised the Board that his second candidate was running late and would address the Board later.
 - b) Request to destroy old evidence in accordance with State Retention Schedule - Sgt. Inmon advised the Board of Alderman that he has been reviewing all the evidence in storage and needs permission from the Board of Alderman, as directed by the State of Missouri, to destroy evidence that is no long needed in any case. With their approve he will then need a Judge to approve the final destruction of the evidence. Rodney Lee moved to all Sgt. Inmon to pursue the destruction of evidence as defined by the State of Missouri. Brad Mullings second. All in favor none opposed.
 - c) Review and Approve Semi Annual Financial Report for publication – Lynn Esser presented the Board of Alderman with a copy of the Report that will be published on the last Wednesday of the month. Rodney Lee moved to approve the publication of the Semi-Annual Report as present. Brad Mullings second. All in favor none opposed.
 - d) Review and Adoption of the City of Pleasant Hope Emergency Operations Plan – Rodney Lee moved to approve and adopt the Emergency Operations Plan that was created by Lynn Esser and Rick Davis. Brad Mullings second. All in favor none opposed.
 - e) Appointment of an Emergency Operation Director for the City of Pleasant Hope – Rodney Lee moved to formally appoint Rick Davis as the Emergency Operations Manager under the new Emergency Operations Plan. Gary Dooley second. All in favor none opposed.
 - f) Review of Budget for 2017 and begin the 2018 Budget Preparation – Lynn Esser presented the Board of Alderman with a Profit and Loss Report to Budget for the first 6-mos and a letter defining the timeframes for the creation the 2018 Budget and the final amended 2017 Budget.
- 10) **Mayor and Alderman Communications**
 - Rodney Lee asked if the Attorney has responded the letter sent to Attorney Donald Brown. Lynn Esser will contact

Travis.

- Mayor Harralson commended the Troy Copeland, David McIntosh and Rick Davis for the good job of cleaning up the area around the workshop, well house and water tower.

- 11) Monthly Report City Clerk** - Lynn Esser provided the Board of Alderman with all the required month reports. She asked the Board if they wanted to pursue another pre-buy on propane this year. Rodney Lee moved to pursue a pre-buy. Brad Mullings second. All in favor none opposed. Lynn Esser advised the Board of Alderman that the contract with O'Bannon Bank ends on December 31, 2017 and asked if they wanted to pursue bids. Rodney Lee moved not to pursue bids, but to pursue a new contract with O'Bannon. Gary Dooley second. All in favor none opposed. Lynn also advised the Board that if they authorized an auto draft payment on the City credit cards that they would not be charge an annual fee. Rodney Lee moved to all auto draft payment for the City credit cards. Brad Mullings second. All in favor none opposed.
- 12) Monthly Report Public Works** – Rick Davis present the new City Park signage and advised that it would be installed next day. Rick Davis, as a member of the SMCOG TAC Board, advised the Board of Alderman that Pleasant Hope was second on the list for sidewalks in District 8. Rick presented the Board of Alderman with literature and pricing for the solar powered flashing stop signs as discussed last month. Each sign cost about \$1900. Rick Davis advised the Board of Alderman that the Grant Writer is recommended a change in the City Logo to a less busy and more professional look. He provided samples for review. Rodney Lee moved to accept the letter head change and chose the non-black background. Gary Dooley second. All in favor none opposed. Rick Davis advised the Board that the Veterans Wall was being landscaped and walkways will be paved.
- 13) Monthly Report Police Dept.** – Police Chief Bobby Smith introduced Martin Minnis as his choice for Reserve Officer. Mr. Minnis just graduated from the Missouri Sheriff Association Police Academy. Rodney Lee moved to accept the appointment of Mr. Minnis as a Pleasant Hope Reserve Officer. Brad Mullings second. All in favor none opposed. Chief Smith advised the Board of Alderman that he was having problems with the person who was awarded the bid for the Crown Vic. He reviewed the issue and his discussion with the City Attorney. He is awaiting payment on August 3rd. Chief Smith requested the purchase of a vest for Sgt. Inmon. He has a vest to return and expects to pay less than \$500 for a new vest. Shannon Brakebill moved to allow the purchase of new vest for Sgt. Inmon under \$500. Gary Dooley second. All in favor. None opposed. Chief Smith and Sgt. Inmon have been working on a new design for uniform patches. He presented the Board of Alderman with a couple options. Rodney Lee moved to allow the Chief to pursue bids for new patches with more visible color on the letters. Shannon Brakebill second. All in favor none opposed.
- 14) Motion to go into closed session pursuant to RSMo 610.021, litigation, real estate, hiring, firing, disciplining of employees.** Not used
- 15) Adjourn** – Shannon Brakebill moved to adjourn. Gary Dooley second. All in favor none opposed. Mayor Harralson adjourned the meeting at 8:09pm.

Richard Harralson – Mayor

Lynn Esser – City Clerk