



*City of Pleasant Hope  
304 E Miller Street  
417-267-2112*

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### Minutes Regular City Council Meeting July 19 2021

- 1) **Call to Order** – Mayor Harralson called the meeting to order at 7pm
- 2) **Roll Call** – Aldermen Present: Sandy Richardson, Rodney Lee, Gary Dooley and Shannon Brakebill. Also Present: Rick Davis Director of Public Services, Lynn Esser City Clerk, Chief Terin Cantrell and Sgt Derek Lankford.
- 3) **Moment of Silent Prayer**
- 4) **Approval of Agenda** – Gary Dooley moved to approve the Agenda. Rodney Lee Second. All in favor none opposed.
- 5) **Approval of Minutes** –Regular Meeting for June 21 2021. Rodney Lee moved to approve all minutes as presented. Shannon Brakebill second. All in favor none opposed.
- 6) **Approval of Pending Bills** – Gary Dooley moved to approve payment of all pending bills. Rodney Lee second. All in favor none opposed.
- 7) **Comments and Questions from the Public**
  - a) Whitney Grove & Michael Paris – Zoning questions for property between Pleasant Valley Apt & Bradley St where presented by Whitney Grove. He introduced Rick Wilson of Wilson Surveying Company. Mr. Wilson provided aerial maps for review. Mr. Grove addressed the Board of Alderman asking for a change of zoning on property from A-1 to C-1 Commercial street side and R-3 behind and into the south west corner of the property. Much discussion was had on the ultimate plan for the project. The Board iterated how the rezoning process works and that a public hearing would be needed. Mr. Grove was directed to work with the City Clerk to get the rezoning hearing scheduled.
  - b) Mark Partin – Question on changing the use of the building current owned by Adventure in Glass. Mr. Partin advised the Board of Alderman that he was looking to buy the property and wanted to know if it could be used as a small, probably two room, day-to-day motel set-up. City Clerk pulled the zoning information. Since it is on a state highway and in a commercial district it would be allowed as long as all the other requirements, such as parking are met. He will still need to go before the Zoning Commission for final approval.
  - c) Jake Miller – Pastor of Shepherd’s Way Church – as the Board of Alderman about the approval process for a possible purchase of 20-acres north of the Elementary and Middle Schools. The Board of Alderman has his original request, but he has changed the location of the entrance and the location of the building. Mr. Miller was advised to update is information and go before the Zoning Commission for approval. He will need a Conditional Use Permit.
- 8) **Old Business:**
  - a) Status on raising the height of several sewer manholes to prevent storm water infiltration – Rick Davis advised the board that all was good and there was no infiltration with the last heavy rains.
  - b) Status on tree removal and resurfacing of walking trail at City Park – Rick Davis advised the board that weather has slowed this project and he is still working a schedule.
  - c) Status on gutter installation for both buildings – Rick Davis advised that they would be installed this coming week, again the weather has delayed the install.
  - d) Status on City Web Site upgrade – included in 9(b)
  - e) Review & Approval of Annual Business and Liquor Licenses that have been received to date - Lynn Esser provided a spreadsheet on status of each business. Rodney Lee moved to approve those applications that are in-hand and complete. Shannon Brakebill second. All in favor none opposed.
- 9) **New Business**
  - a) **BILL 208** – An ordinance amending Ordinance 249 pertaining to the pay rates of employees by position. Rodney Lee moved to have the first reading of BILL 208 by Title Only. Gary Dooley second. All in favor none opposed. Mayor read aloud BILL 208 by Title Only. Rodney Lee moved to approve the first reading and have the second reading of BILL 208 by title only. Sandy Richardson second. All in favor none opposed. Mayor read aloud BILL 208 by Title Only. Rodney Lee moved to approve BILL 208 and pass BILL 208. Gary Dooley second. Roll Call Vote: Gary Dooley-yes, Rodney Lee-yes, Sandy Richardson-yes, and Shannon Brakebill-yes. Bill 208 passed and became Ordinance 345.
  - b) Review and approve Semi Annual Report for Publication – Lynn Esser present the Board with the Jan-Jun 2021 Semi Annual Report. Rodney Lee approved the report for publication and Sandy Richardson second. All in favor none opposed.
  - c) Budget Preparation for 2022 Calendar – Lynn Esser provide the Board with the budget Calendar

d) Discussion: Coronavirus State & Local Recovery Funds – Lynn Esser provide the Board with a length written review of the timing and the requirements for the City to participate. More discussion at the next regular meeting.

**10) Mayor and Alderman Communications**

**11) Monthly Report City Clerk** - Lynn Esser provide all the regular month financial and utility tracking reports.

**12) Monthly Report Director of Public Services** – Rick Davis advised the Board that two house off Pirate Lane are now finished and occupied. Two more lots have been sold and construction has started. There is also one house being constructed in the Grande Brooke sub-division. The paving project for a second of Pirate Lane will start in August and coincided with some paving being done by the school.

**13) Monthly Report Police Dept.** – Chief Terin Cantrell provided the Board with a written monthly activity report. The Department has been busy enforcing the public nuisance ordinance. Letters were sent with a timeframe to comply. Most citizens are complying. However, several have not complied and have been spoken to by an Officer. So far no citations have been issued. The donated police car has been serviced, decaled and put into service. Chief Cantrell provided three bids for tires for the 2017 Dodge. Chief would like approval to purchase locally from Hillenburg Station. Rodney Lee moved to approve the purchase of 4 new tires, mounting and balancing from Hillenburg. Gary Dooley second. All in favor none opposed. Chief provided several options for the Board to review for digital speed signs. The Board thought one sign would be sufficient for now. Shannon Brakebill moved to purchase one sign but if there is a price break for buying two then buy two. Gary Dooley second. All in favor none opposed. Chief Cantrell explained the shortfall of the current Omnigo software and the reporting changes required by the State. He would like to switch to Mobile Ticketing/CARE/LEWEB report system which would provide: ability to run plates through a car computer, print legible citations from an attached printer and ties into the prosecutor software. The in-car system makes it safer for ticket writing, legible tickets and ability to run plates without waiting for radio traffic to get the information. The cost is slightly higher, but safety of officers and ticket writing efficiencies are much better. Rodney Lee moved to approve the transition Mobile Ticketing/CARE/LEWEB report system for PHPD. Sandy Richardson second. All in favor none opposed.

**14) Mayor Harralson is requesting a Motion to go into closed session pursuant to RSMo 610.021 (1)(2)(3), litigation, real estate, hiring, firing, disciplining of employees.** Gary Dooley move to go into closed session pursuant to RSMo 610.021 (1)(2)(3), litigation, real estate, hiring, firing, disciplining of employees. Rodney Lee second. Roll Call Vote: Rodney Lee-yes, Sandy Richardson-yes, and Shannon Brakebill-yes and Gary Dooley-yes. Mayor announced a closed session at 8:55PM Mayor announced back in open session 9:45pm.

**15) Adjourn** – Gary Dooley moved to adjourn. Sandy Richardson second. All in favor none opposed. Mayor adjourned the meeting at 9:47pm.

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Mayor Richard Harralson

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City Clerk Lynn Esser