



City of Pleasant Hope
304 E Miller Street
417-267-2112

Minutes Regular City Council Meeting June 21 2021

- 1) **Call to Order** – Mayor Harralson called the meeting to order at 7pm.
- 2) **Roll Call – Aldermen Present:** Rodney Lee, Gary Dooley, Shannon Brakebill and Sandy Richardson. Also present: Lynn Esser City Clerk and Chief of Police Terin Cantrell.
- 3) **Moment of Silent Prayer**
- 4) **Approval of Agenda** – Gary Dooley moved to approve the Agenda. Rodney Lee second. All in favor none opposed.
- 5) **Approval of Minutes** –Regular Meeting for May 17, 2021 and Closed Session on May 17, 2021. Rodney Lee moved to approve all minutes as presented. Sandy Richardson second. All in favor none opposed.
- 6) **Pending Bills** – Approval of Pending Bills. Rodney Lee moved to approve payment of pending bills including auto drafted Liberty Electric which is not listed. Shannon Brakebill second. All in favor none opposed.
- 7) **Comments and Questions from the Public**
 - a) None
- 8) **Old Business:**
 - a) Status on raising the height of several sewer manholes to prevent storm water infiltration – Rick Davis was not in attendance.
 - b) Status on tree removal and resurfacing of walking trail at City Park – Alderman Sandy Richardson advised the Board that the work has been scheduled.
 - c) Status on City Web Site upgrade – Lynn Esser ~~and Jordan Grover~~. Lynn Esser advised the Board of Alderman that Mr. Grover had not provided as promised and that she had done some research for their review. The current web site was created in 2008 and is very basic in format and contains no interactive modules. The Domain provider has upgraded their software and is willing to replicate the web sites 8 pages for \$300. The domain provider is very good for basic setups but is lacking in the ability to provide interactive modules and cybersecurity. Further review of other city sites came back to CivicPlus which is the leading developer of municipal websites in the United States. Richard Jones provided a professional proposal for website redesign, development and implementation of services. The website will be created specifically for how Pleasant Hope and our citizens needs for interaction with the city. Each department can control their own pages and the site is secured at a Tier4 facility with N+2 power backup, cooling, generators, armed guards and manned 24/7/365. Training is provided for all staff and as necessary as staff changes. First year investment in design development, implementation and training is \$6810. Annual fees for upgrades, training and support \$1750. Rodney Lee moved to start negotiations and to research if this project can be paid for with the Coronavirus Fiscal Recovery Funds. Shannon Brakebill second. All in favor none opposed.
- 9) **New Business**
 - a) Review and Approval of Annual Business and Liquor Licenses that have been received - Lynn Esser provide the Board with a spreadsheet of license application received. Less than half have come in so far. Businesses have until the end of the month to apply before penalties are assessed.
 - b) Bids for guttering for both buildings – Rick Davis – absent. Lynn Esser presented two bids for gutter for both city buildings. Ozark Gutter Works – proposal included trimming back the metal roof and installing seamless gutter for \$2564. Bolivar Insulation – proposal would use special brackets (not cut the metal roof) and install seamless guttering for \$1462. Gary Dooley moved to accept the bid from Bolivar Insulation. Rodney Lee second. All in favor none opposed.
 - c) Acquisition of Police Car – Chief Cantrell advised the Board that Officer Dakota French went to a police car auction in Springfield and was able to negotiate the acquisition of a 2010 Ford Crown Victoria with 100k miles for FREE. Donated to PHPD by City of Springfield. Office French supplied a complete set of lights. Chief would like to pay Officer French \$1000 for the lights and have him sign a Donation Agreement form that they now belong to PHPD. Rodney Lee moved to pay Officer French \$1000 for the lights with a signed Donation Agreement. Shannon Brakebill second. All in favor none opposed. Chief Cantrell then asked permission to purchase decals, prisoner half-cage and a used 4RE WatchGuard Camera System off e-Bay for around \$1620. Gary Dooley moved to allow the Chief to make said purchases. Shannon Brakebill second. All in favor none opposed.

10) Mayor and Alderman Communications –

- Mayor Harralson advised the Board that Jerry Stevens has vacated Suite A at 306 E Miller St address. He gave a brief description which basically said it needs to be cleaned. Ms. Burdette had stated (last month) that they would clean. Rodney Lee was given the key to pass to Ms. Burdette.
- Lynn Esser advised that MML has requested separate email and phone numbers for alderman and mayor. Asked the Board to write them down so she can provide them the MML.

11) Monthly Report City Clerk - Lynn Esser provided all the required financial and utility reports. She also asked permission to hire an Assistant City Clerk @ \$13 per hour. She has a candidate from the original pool of applicants that she would like to hire, but cannot publish the name because that person needs to give notice to the current employer. Gary Dooley moved to allow Lynn Esser to hire a PT Assistant City Clerk. Shannon Brakebill second. All in favor none opposed.

12) Monthly Report Director of Public Services – Rick Davis not in attendance

13) Monthly Report Police Dept. – Chief Terin Cantrell provided a written activity report. Chief asked permission to have the Crown Vic and the Taurus windows tinted at \$125 each to protect the screens on the equipment. Rodney Lee moved to approve the tinting. Shannon Brakebill second the motion. All in favor none opposed. Chief asked permission to purchase 3-sets of Stop Sticks for the cars at a cost of \$1395. Gary Dooley moved to approve the purchase. Rodney Lee second. All in favor none opposed. Chief is still collecting bids for interactive speed signage.

14) Motion to go into closed session pursuant to RSMo 610.021 (1)(2)(3), litigation, real estate, hiring, firing, disciplining of employees. not used

15) Adjourn - Gary Dooley move to adjourn. Rodney Lee second. All in favor none opposed. Mayor Harralson adjourned the meeting at 8pm.

Mayor Richard Harralson

City Clerk Lynn Esser