



*City of Pleasant Hope*  
*304 E Miller Street*  
*417-267-2112*

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**Minutes of Regular City Council Meeting November 15, 2021**

- 1) **Call to Order** – Mayor Harralson called the meeting to order at 7PM.
- 2) **Roll Call** – Aldermen present: Rodney Lee, Gary Dooley, Sandy Richardson and Shannon Brakebill. Also present: Chief Terin Cantrell, City Clerk Lynn Esser, Public Service Director Rick Davis, Public Works Joe Thompson and Assistant City Clerk Tana McMurrey.
- 3) **Moment of Silent Prayer**
- 4) **Approval of Agenda** – Gary Dooley moved to approve the Agenda. Rodney Lee second. All in favor none opposed.
- 5) **Approval of Minutes** – October 18, 2021. Rodney Lee moved to approve the minutes as presented. Shannon Brakebill second. All in favor none opposed.
- 6) **Approval of Pending Bills** – Rodney Lee moved pay approve payment of pending bills. Shannon Brakebill second. All in favor none opposed.
- 7) **Council presentation of Appreciation** – The Board of Alderman took a short break and moved to the common area and greeted a group of citizens who were wait (as a surprise) for the Presentation of Appreciation to Dale and Kathy Baker for all their work hard work in the City Park and in growing the Halloween in the Party event. Board President Rodney Lee presented a State Proclamation of Appreciation and a City Declaration Award of Appreciation to Dale and Kathy.
- 8) **Comments and Questions from the Public**
  - a) Mark Partin – business owner - would like to discuss downtown parking possibilities. Was no in attendance.
- 9) **Old Business:**
  - a) Status on new website and other outflow of ARPA money– Lynn Esser advised the Board of Alderman that she had contacted the City Attorney and the City Auditor for advise on the how to process the proposed retroactive premium payments that where approved last meeting. Auditor advised that the payment be processed as taxed. The Attorney was concerned about a constitutional provision in Missouri that has caused some issues with retroactive backpay. He recommended that we look at a forward-looking incentive or retention pay to accomplish the same goal. Back to the drawing board. The new website plans have started gearing up and are in the design stages. Should be about 12-weeks to go live.
  - b) Status on bids to sell DX45 – Joe Thompson advised the Board that notices have been posted to be sealed bids and will be opened at next month’s Council meeting. Nothing received yet.
  - c) Status on moving to a newer ICC Residential Code level – Joe Thompson presented the board with a written report on cost to go to each level. He also discussed the cost of training to become a certified building inspector. Rodney Lee moved to relieve Rick Davis of his appointment as building inspector and to install, by appointment, Joe Thompson as Building Inspector for the City of Pleasant Hope. Sandy Richardson second. All in favor none opposed. Rodney Lee moved to add the additional cost of training for Joe and a set of 2015 ICC Books, \$800, to the 2022 Budget. Gary Dooley second all in favor none opposed. Rodney Lee moved to have the City of Pleasant Hope adopt the 2015 International Construction Codes. Shannon Brakebill second. All in favor none opposed.
  - d) Status on new pole for Storm Siren at Main & Adams – Rick Davis advised that it was completed and no electric meter was attached. He also advised, from a County level that the City of Pleasant Hope have their sirens set off at noon each day because it helps keeps the batteries charged.
  - e) Status on trailer removal and barn teardown on Pirate Lane – Rick Davis advised that it was completed.
  - f) Status on Street signs for Homer Street – Rick Davis advised it was completed and Marilyn Homer was advised.
  - g) Status on 2021 Forecast and 2022 Budget – Lynn Esser provided reports for both Forecast and Budget. All minor requests have been entered and they both look good. However, she also presented a list of ideas and items that needed review in order to finals for next month. Written list was provided and reviewed. Rodney Lee moved to approve Lynn Esser’s list of budget stuff and allow her to adjust the budget as needed. Gary Dooley second. All in favor none opposedLynn will adjust the final numbers and present a balanced budget for approval by ordinance next meeting.
  - h) Pros and Cons for refinance the USDA loans – Lynn Esser provided the Board with a written extensive list of pros/cons. Rodney Lee moved to proceed with D.A. Davidson for a combining and refunding of the Water Bonds for a much lower interest rate. Shannon Brakebill second. Roll Call Vote: Rodney Lee-yes, Gary Dooley-yes, Sandy Richardson-yes and

Shannon Brakebill-yes.

- i) Reminder – Candidacy signup dates have changed – December 7<sup>th</sup> thru December 28<sup>th</sup>

**10) New Business**

- a) **Bill #210** – AN ORDINANCE TO AMEND ORDINANCE 234(B) TO UPDATE CONNECTION FEES AND IMPACT FEES FOR THE COMBINED WATER AND WASTEWATER SYSTEM OF CITY OF PLEASANT HOPE, MISSOURI – Joe Thompson presented the bill as the culmination of the previous discussions. Rodney Lee moved to have the first reading of BILL 210 by Title Only. Gary Dooley second. All in favor none opposed. Mayor Harralson read aloud by title only. Rodney Lee moved to approve the first reading and have the second reading of BILL 210 by title only. Shannon Brakebill second. All in favor none opposed. Mayor Harralson read aloud by title only. Rodney Lee moved to approve the second reading of BILL 210 by title only and to pass BILL 210. Shannon Brakebill second. Roll Call Vote: Rodney Lee-yes, Gary Dooley-yes, Sandy Richardson-yes and Shannon Brakebill-yes. BILL 210 becomes Ordinance 243(f).
- b) Contract offer from WON communications for lease of water tower space for internet antennas – Matthew Thomas addressed the Board with an offer of \$300 per month to lease on a long term contract plus provide free internet to City Offices. He explained how the antenna would attach and that he would only need one 110 outlet to run everything. Liability questions were asked and answered. Rodney Lee moved to accept the offer after review of the contract by the attorney. Shannon Brakebill second. All in favor none opposed.
- c) Missouri Dept of Social Services – Low Income Household Water Assistance Program – Tana McMurrey provided information was discussed.

**11) Mayor and Alderman Communications**

- a) Status on the campers being used as a residences at Hill’s Auto – Chief Cantrell advised that tenant has moved.
  - b) Status on camper being used as a residence at 710 N Main – sale of property? Property is listed for sale
  - c) Status on property at 406 N Main property – same request was denied. Lady wants water turned on, remodeling the block building. Joe will keep tabs on this property
- Rodney Lee addressed the Board of Alderman and read aloud Rick Davis’s brief resignation announcing his last day as a City Employee will be December 6, 2021. Rick Davis requested he be allowed to keep is Emergency Management radio located in his truck. Chief Cantrell agreed that the PD had enough radios. Shannon Brakebill moved to allow Rick Davis to keep his emergency management radio. Rodney Lee second. All in favor none opposed.

**12) Monthly Report City Clerk** - Lynn Esser provided all the monthly reports for financials and utilities.

**13) Monthly Report Public Works** – Joe Thompson provided a list of junk that he would like to get rid of from the garage. Rodney Lee moved and Shannon Brakebill seconded for Joe to clean up the garage based on the list. All in favor none opposed. Joe advised the Board that he has a second load of the trash metal to take to metal recycle in the next couple weeks. He asked if he could donate old connectors and fittings to Bolivar under the goodwill of mutual aid. Shannon Brakebill approved the donations and Rodney Lee second. All in favor none opposed. Joe Thompson advised the Board that in his cleaning up stuff he discovered a near new Flow Meter and he would like to make the 2<sup>nd</sup> week of each month as a Flushing Hydrant Week” and flush all the city hydrants. Rodney Lee moved to approve the Flushing Hydrant Week plan. Shannon Brakebill second. All in favor none opposed. Joe spoke about the list he was building for whom to call if he needed some temporary help on occasion and he needs to know what rate of pay the city will use. Discussions lead to waiting until after January to check the minimum wage scale. Joe advised the Board that his wife, Sandy, was thinking of creating a Free Community Pantry where the public could stock it and those that need something could use the goods. He would like to move the old shed from the Park to the back of the City parking lot as the set-up. Rodney Lee moved to allow the idea to be tried. Shannon Brakebill second. All in favor none opposed. Joe spoke again about the need for a small excavator.

**14) Monthly Report Director of Public Services** – Rick Davis reported that he still has the Miller St signs to install and he is continuing to monitor and push MODot to complete the sidewalk downtown correctly. He has concerns about the stormwater run-off.

**15) Monthly Report Police Dept.** – Chief Terin Cantrell provided the Board with a written report. He then proceeded address the need to retain is officers with either a raise or nice equipment. The Prime Beef Donation was discussed as well as other police department budget items. The older Dodge has over 180,000 police miles, needs new tires and is somehow using or losing water. Chief discussed various auctions and police car sales around the area and presented the Board with some pricing. Shannon Brakebill moved to allow the Chief to watch for the best deal, but not spend more than \$15,500. Rodney Lee second. All in favor none opposed.

**16) Motion to go into closed session pursuant to RSMo 610.021 (1)(2)(3), litigation, real estate, hiring, firing, disciplining of employees.**

**17) Adjourn** – Gary Dooley moved to adjourn. Shannon Brakebill second. All in favor none opposed. Mayor Harralson adjourned the meeting at 9:15pm