



**City of Pleasant Hope**  
**P O Box 56**  
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**Regular City Council Meeting**  
**Minutes November 21, 2016**

- 1) **Call to order** – Mayor Harralson called the meeting to order at 7pm.
- 2) **Roll Call** – Aldermen present – Gary Dooley, Justin Carlson, Brad Mullings and Rodney Lee. Also present: Lynn Esser City Clerk, Rick Davis Public Works Director and Chief Shawne Ross.
- 3) **Moment of Silent Prayer**
- 4) **Approval of Agenda** – Gary Dooley moved to approve the Agenda. Justin Carlson second. All in favor none opposed.
- 5) **Approval of Minutes** – Regular Meeting October 17, 2016, Closed Session Minutes October 17, 2016 and 2017 Budget Workshop November 3, 2016. Justin Carlson moved to approve all minutes as presented. Rodney Lee second. All in favor none opposed.
- 6) **Approval of Pending Bills** – Justin Carlson moved to approve payment of pending bills. Gary Dooley second. All in favor none opposed.
- 7) **Comments and Questions from the Public**
  - a) NONE
- 8) **Old Business:**
  - a) Status on Letters to homeowners in connection with order to vacate the unused portion of Adams St. – Rick Davis reported that the letters were mailed.
  - b) Status on bids repair of flood damage to ditch in front of Park - Rick Davis advised that he was still working on options.
  - c) Status on Storm Sirens – Rick Davis reported that the new siren was installed, had programming problems and was sent back for a redo.
  - d) Status on Randy Rael Sewer Only Account – Rick Davis reported that some payment had been received and that all the parts were received to tap the line for stopping service.
  - e) Status on repairs on Bradley St. – Rick Davis reported, in detail, the ground water issue involved in this repair. Truck and bus traffic also makes it a difficult to solve. He made several suggestions for discussion. Only action taken at this time was to drive on the gravel and try to get it to pack down solid. He will keep the aldermen in the loop as the project progresses.
  - f) Status on placement of Stop Sign on Lewis St. – Rick Davis reported that MoDOT installed the sign.
  - g) Review business license request from “Teeden” to have a BYOB atmosphere for his video gaming – Alderman Carlson noted that Teeden was not truly open yet and requested this item be moved to next month for further review. Gary Dooley second. All in favor none opposed.
  - h) Discussion on stipend as discussion from Sept Meeting – Rodney Lee and Lynn Esser went directly into the discussion of item 9a) as a solution.
- 9) **New Business**
  - a) Resolution 3-2016 To Establish a SIMPLE IRA Retirement Plan for City Employees – Lynn Esser presented the Resolution as a result of discussion from the Budget Workshop. Rodney Lee moved to approve Resolution 3-2016 and establish a Retirement Plan for City Employees rather than a stipend. Gary Dooley second. All in favor none opposed.
  - b) Review of Election Calendar for 2017 – Lynn Esser provided the Board of Alderman with the official calendar and a copy of the election notice that will be in the newspaper on December 7<sup>th</sup>.
  - c) Review and Approval of Annual Water Inspection Program & Contract – Rick Davis present the Board of Alderman with a contract from Ozark Applicators. Rodney Lee moved to allow the mayor to sign the contract and continue the inspection contract. Justin Carlson second. All in favor none opposed.
  - d) Need for a curb on north side of Adams Street – Rick Davis advised the Board of Alderman that the crowning of Main Street with the last paving project has created a runoff problem for the owner of 109 Adams Street. Water is flowing onto the sidewalk and into his building. Rick Davis presented the Board of Alderman with a bid from Ball Paving for 50 foot of curbing at a cost of \$470 to eliminate the problem. Gary Dooley moved to accept the bid for curbing. Brad Mullings second. All in favor none opposed.
  - e) Block Grant possibilities thru Moon Ridge EZZ Plans – Dorothy Wittorff-Sangren from SMCOG – not discussed. Rick Davis took the issue off the table.

- f) Polk County “Live Well” Grant – Rick Davis advised the Board of Alderman that there were two grants available (\$2,500 and \$1,000) that could potential be used to fix the walking bridge in the park and to mark possible crosswalks with signage. He would like to pursue the grants at no cost to the city. Rodney Lee moved to allow him to pursue these grants. Gary Dooley second. All in favor none opposed.

**10) Forecast 2016 and Budget 2017 Review**

- a) Presentation of 2016 Forecast – Lynn Esser reviewed the numbers with the Board of Alderman.
- b) Presentation of proposed 2017 Budget with details. – Lynn Esser reviewed the changes that were made at the budget workshop with the Board of Alderman. Final Budget will be ready for passage next month.

**11) Mayor and Alderman Communications**

- Rodney Lee asked what the status of the city web site will be since the passing of John Homer. Lynn Esser explained that she had the passwords and a little training from John Homer and Rick Davis has been discussing some possible training/support from the school to help her get started.
- Rodney Lee also asked what will happen to the City Facebook account. No one volunteered to maintain the account.
- Gary Dooley asked if the city had received information from the attorney about the Langeberg issue. Lynn Esser will contact the attorney for an update.
- Mayor Harralson advised the Board of Alderman that he would be looking for a replacement for John Homer on the Planning and Zoning Commission and possibly another person for the Board of Adjustment.

**12) Monthly Report City Clerk –**

- Lynn Esser presented the Board of Alderman with a contract change order from Empire District Electric for the changing out of a street light on Lewis St. that resulted in a 42-cents saving per month. Gary Dooley moved to allow the Mayor to sign the contract. Rodney Lee second. All in favor none opposed.
- Lynn Esser advised the Board of Alderman that bid letters have been sent out for 2017 services – trash, fuel and city attorney.
- Lynn also advised the Board of Alderman that she will need to work a few extra hours for the next couple months to prepare a Municipal Codes for recodification as required by the ordinance and to finish writing the City Emergency Operations Plan.
- Lynn Esser provided all the required monthly reports and the updates for both the 2016 Forecast and the 2017 Budget.

**13) Monthly Report Public Works –**

- Rick Davis advised the Board of Alderman that he has been in conversation with a possible developer on property facing 215 Highway to the west.
- Rick Davis advised the board that his conversations with Moon Ridge for a grant for sewer lines and lift stations has been put on hold.
- Rick Davis requested from the Board of Alderman’s permission to pursue a door-to-door US Census update. If he can achieve 80% contact of the residences, than average household incomes could be adjusted from the 2010 Census which could open grant opportunities for the City and the PHPD for block grants. Rodney Lee moved to allow Rick Davis to pursue the census update of household incomes. Justin Carlson second. All in favor none opposed.

**14) Monthly Report Police Dept. –**

- Chief Shawne Ross provided the Board of Alderman with a monthly report of PHPD activities and a copy of Joe Ferzely resignation in to take full time position in Lawrence County.
- The Chief advised the Board of Alderman that 2017 training of officers would be done through CNTA at no charge to the City thanks to Dr. Oblock, the owner of the company. This will save the annual \$500 spent for online training.
- The trainer for the CNTA has also applied to become a Reserve Officer for Pleasant Hope.
- Dr. Oblock has also committed to the purchase of rifles for the PHPD at no cost to the City.
- Chief Ross questioned the reduction of training ammo as requested for 2017. Discussion was exchanged with the Board of Alderman and \$250 of ammo was put back in the budget for July. Gary Dooley moved to adjust the budget by the amounts discussed. Justin Carlson second. All in favor none opposed.

- 15) Adjourn –** Gary Dooley moved to adjourn. Justin Carlson second. All in favor none opposed. Mayor Harralson adjourned the meeting at 8:31pm