## City of Pleasant Hope 5492 Highway H suite C Pleasant Hope, Missouri 65725 Planning & Zoning Commission

Meeting Minutes Monday, August 6, 2012

The meeting was called to order by Cathleen Carleton.

Roll call: Justin Adams, Cathy Carleton, John Homer, Jake Mincks, Anna Nold, and Rebecca Pearson present, Ashlee Wood, absent.

## Order of business;

Diane May, our representative from MSU, handed out information on the Missouri state statutes regarding planning & zoning and a copy of the Sunshine Law.

This meeting was a training session for the members to become familiar with our responsibilities as an advisory commission for the board of alderman.

Our agenda was as follows;

- 1. The role of the comprehensive plan
- 2. Land use controls-zoning regulations and subdivision regulations
- 3. Roles and responsibilities
- 4. Plan for conducting meetings-Diane is planning to bring us a guide to format the way we conduct business in our commission meetings.

\*Before our next meeting all members of the commission are to drive around the borders of Pleasant Hope city limits so that we are familiar with the areas we are viewing on the maps.

Our next meeting is scheduled for <u>6:30 pm, August 27<sup>th</sup> at the city hall building</u>.

The meeting was adjourned by Cathy Carleton at 8:45 pm.